

IP Office

Unified Communications Module Installation and Maintenance

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Chapter 1. Unified Communications Module

1. Unified Communications Module

The Unified Communications Module is an IP500 base card supported by IP500 V2 systems running IP Office Release 8.0 or higher software. The module is supported by systems running in IP Office Essential Edition, IP Office Preferred Edition or IP Office Advanced Edition mode and acts as an automatic **PREFERRED EDITION** license for such systems.

The module is a PC server, enabling various Linux based IP Office applications to run as embedded applications within the IP500 V2 control unit rather than requiring a separate PC. The Unified Communications Module hosts the following applications:

Linux

The base operating system installed is CentOS, a Linux operating system. However, no specific knowledge of Linux is required for installation or maintenance of the Unified Communications Module.

• one-X Portal for IP Office

This is a web browser based application that user's can use to control making and answering calls on their phone. It also provides a range of gadgets for the user to access features such as their directory, call log and voicemail messages. The one-X Portal for IP Office application is configured and managed remotely using web browser access. Each user who wants to use one-X Portal for IP Office needs to be <u>licensed</u> 14. The Unified Communications Module acts as an automatic **Preferred Edition** license that is normally required by the application.

• Voicemail Pro

This is a voicemail server. It provides mailbox services to all users and hunt groups on the IP Office system for which it is configured. In addition it can be customized to provide a range of call routing and voicemail services. The Voicemail Pro service is configured and managed remotely using the Windows Voicemail Pro client. A copy of the Voicemail Pro client can be <u>downloaded</u> and installed from the server. The number of simultaneous connections to voicemail is <u>licensed</u> 14. The Unified Communications Module acts as an automatic **Preferred Edition** license for Voicemail Pro application.

• Web Control Menus

The server's own settings are configured and managed remotely using web browser access to a set of menus.

Unified Communications Module Capacity

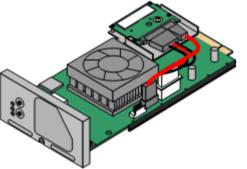
The capacity of the Unified Communications Module is:

- **IP Office Users:** Up to 200 users when running Voicemail Pro and one-X Portal for IP Office. More than 200 users when running just Voicemail Pro.
- Simultaneous one-X Portal for IP Office Users: 50.
- **Maximum voicemail ports:** Up to 20 ports when running Voicemail Pro and one-X Portal for IP Office. Up to 40 ports when running just Voicemail Pro.
- Small Community Network: Maximum 6 systems.

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1.1 Unified Communications Module

This module is supported for IP Office Release 8.0 Q1 2012 Service Pack and higher. The module is an embedded server that allows Linux based IP Office applications to be run within the IP Office control unit rather than requiring a separate PC



Supports

Voicemail Pro and or one-X Portal for IP Office applications. The module is only supported by systems running IP Office Essential Edition, IP Office Preferred Edition or IP Office Advanced Edition modes.

- **IP Office Users:** Up to 200 users when running Voicemail Pro and one-X Portal for IP Office. More than 200 users when running just Voicemail Pro.
- Simultaneous one-X Portal for IP Office Users: 50.
- **Maximum voicemail ports:** Up to 20 ports when running Voicemail Pro and one-X Portal for IP Office. Up to 40 ports when running just Voicemail Pro.
- Small Community Network: Maximum 6 systems.

Licenses

The presence of this module acts as an automatic **Preferred Edition** license for the IP Office system, enabling 4 ports of voicemail. Additional voicemail ports can be licensed up to a maximum of 20. A separate **Essential Edition** license is still required as a pre-requisite.

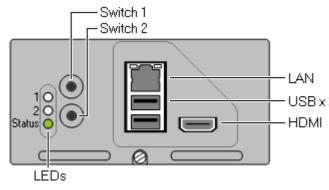
- IP500 Control Unit: X
- **IP500 V2 Control Unit:** ✓ IP Office Release 8.0 Q1 2012 Service Pack or higher.
- Maximum per Control Unit: 1 per control unit.
- IP500 Trunk Card Support: X
- ! WARNING: Do Not Remove the Port Cover Except for Maintenance

The card is supplied with a removable plastic cover that locates over the external ports (LAN, USB and HDMI) on the faceplate of the card. This cover should always be in place during normal operation of the card. The cover should only be temporarily removed during maintenance actions that require access to the ports and should be replaced when the maintenance is completed.

• ! WARNING: Card Remains Hot After System Shutdown

When removing an Unified Communications Module from a system, care should be taken not to touch the heat sink on the module. The heat sink remains hot for a long period after system shutdown.

Ports



The card is supplied with a removable plastic cover that locates over the external ports (LAN, USB and HDMI) on the faceplate of the card. This cover should always be in place during normal operation of the card. The cover should only be temporarily removed during maintenance actions that require access to the ports and should be replaced when the maintenance is completed. Whilst removed, the following USB x 2 ports are accessible:

• LAN

This port is not used.

• USB

These USB2 ports can be used for the temporary connection of devices during <u>module maintenance</u> 88. USB2 memory devices should be USB 2.0 compatible.

• HDMI

This port can be used for temporary connection of a \underline{video} monitor of during module maintenance.

LEDs

The Unified Communications Module provides the following LEDs:

- Upper LEDs
 - Orange: Module BIOS starting.
- Lower LED
 - Solid Red: Unpacking and initializing.
 - Flashing Red: Module initialization.
 - Flashing Green: Module operating system starting or shutting down.
 - Solid Green with Amber blink: OK. IP Office heartbeat okay.
 - Off with Amber blink: Module shutdown. IP Office heartbeat okay.
 - If the module is already running when the system restarts, its lower LED remains green when the LEDs on the other base cards are solid red. If the module is not running when the system restarts, its lower LED remains off when the LEDs on the other base cards are solid red. The lower LED on the module then flashes red when the LEDs on the other base cards flash red during system initialization; before reverting to either green or off when the system rebot is complete.

Buttons

The Unified Communications Module provides the following buttons:

• Upper Button/Button 1

This button can be used for the following functions:

Shutdown

If the module is running, pressing this button for more than 2 seconds will start a module shutdown. A completed shutdown is indicated by the lower LED changing to off with regular amber blinks only.

• Startup

If the module has been shutdown, pressing this button will cause it to startup.

Alternate Boot

When the module is about to boot, shown by both upper LEDs being orange, pressing and holding the switch until those LEDs change to off instructs the module to attempt to boot from any device attached to its USB ports. See <u>Module Software Reinstallation</u> 9° .

• Switch 2: Not used.

1.2 Using Linux

Despite using a Linux based operating system, knowledge or experience of Linux by the installer and maintainer is not required. The Unified Communications Module is designed to be configured and maintained remotely using its web browser interface. Other services running on the server are administered using separate client applications.

No access to the Linux command line is expected. Using the Linux command line to perform any other actions may cause unexpected operation of the Unified Communications Module and is not supported except when specifically instructed by Avaya.

1.3 Additional Documentation

In addition to reading this manual, you should also have, have read and be familiar with the following manuals before attempting to install a Unified Communications Module system.

Application Installation and Configuration

- one-X Portal for IP Office Administration Manual
 This manual covers the installation and administration menus used for the one-X Portal for IP Office application.
 This manual is essential if the one-X Portal for IP Office needs to be configured to support multiple IP Office servers
 in a Small Community Network.
- Voicemail Pro Linux Installation Manual This manual covers scenarios where multiple servers are installed within a Small Community Network.
- Voicemail Pro Administration Manual By default the voicemail server will provide mailbox services to all users and hunt groups without any configuration being needed. This manual covers the administration of the voicemail server using the Voicemail Pro client in order to enable additional features.

Technical Bulletins

All releases of IP Office software are accompanied by a technical bulletin. The bulletin will include details of changes that may have occurred too late to be included in this documentation. The bulletins will also detail what has changed in the software release compared to previous releases and any specific actions required or restrictions that apply if upgrading from a previous release.

Other Documentation and Documentation Sources

All the documentation for IP Office systems is available from the following web sites:

- Avaya Support Web Site <u>http://support.avaya.com</u>
- Avaya IP Office Knowledge Base <u>http://marketingtools.avaya.com/knowledgebase</u>

1.4 Network Configuration Limitations

The IP Office control unit has two physical LAN interfaces: LAN1 and LAN2. The ports labeled LAN and WAN respectively.

Traffic between the IP Office control unit and the Unified Communications Module is on LAN1 of the IP Office system. Scenarios where users of the Unified Communications Module applications, especially one-X Portal for IP Office, are accessing the IP Office and thus the Unified Communications Module via the IP Office system's LAN2 (WAN) port should be avoided for more than 30 users.

They should also be avoided where NAT is being applied to traffic between LAN1 and LAN2. These restrictions should be observed even when the IP Office system is in a Small Community Network where the H323 SCN trunks may be routed via the other LAN.

1.5 Small Community Networks

Up to 32 IP Office systems can be connected together using H323 SCN trunks to form a Small Community Network, supporting up to 1000 users. The servers in the system automatically share information about users and other features in order to act as a single system.

• The Unified Communications Module is only supported as an application server for a Small Community Network of up to 6 systems. It is also limited to supporting only 200 users if it is running the one-X Portal for IP Office application.

When installing a Unified Communications Module within a Small Community Network, it is important to be aware of the following factors affecting the different server applications:

• one-X Portal for IP Office

- Only a single instance of the one-X Portal for IP Office application is supported within a Small Community Network.
 - When run on a Unified Communications Module, one-X Portal for IP Office is only supported for up to 200 users and 50 simultaneous sessions. To support more users and sessions (500), the one-X Portal for IP Office application needs to be installed on a separate server from the Unified Communications Module.
 - Following installation of the Unified Communications Module with one-X Portal for IP Office application on it, addition configuration steps are required to configure the one-X Portal for IP Office application with details of the other IP Office systems. This addition configuration is covered in the one-X Portal for IP Office Installation Manual.

• Voicemail Pro

In an Small Community Network, one Voicemail Pro server is used to store all mailboxes and their related messages, greeting and announcements. This is referred to the centralized voicemail server. However, additional Voicemail Pro servers can be installed to perform some other specific roles as listed below. Full details of the setup for these roles is covered in the Voicemail Pro manuals.

Centralized Voicemail Server

In the network, one Voicemail Pro server is used as the centralized voicemail server for all IP Office systems in the network. This server is used to store all mailboxes and their related messages, greeting and announcements. This is mandatory regardless of the presence of any additional options below. The IP Office associated with the centralized server holds the licenses for voicemail server support. The other servers in the network do not require any voicemail licenses in order to use this server as their voicemail server.

• Fallback IP Office

Without needing to install another Voicemail Pro server, the IP Office hosting the centralized voicemail server can be configured such that, if for any reason it is stopped or disabled, the centralized voicemail server switches to being controlled by another IP Office in the network.

• Distributed Voicemail Servers

Additional Voicemail Pro servers can be installed and associated with other IP Office systems to provide call services for that system. For example to record messages, play announcements, etc. However, any messages it records are then automatically transferred to and stored on the centralized server. The IP Office associated with the distributed server requires the appropriate licenses for voicemail server support.

• Backup Voicemail Server

An additional sever, with the Voicemail Pro application can be specified as the backup server for the centralized server. If for any reason the voicemail application on the centralized server is stopped or disabled, the centralized IP Office will switch to using the backup voicemail server for its voicemail functions. During normal operation the centralized and backup voicemail servers automatically exchange information about mailboxes and voicemail service configuration. The backup voicemail server uses the licenses provided by the centralized IP Office. A distributed server cannot also be used as a backup server and vice versa.

1.6 Licenses

The use of various features are licensed, for example, which users are able to use the one-X Portal for IP Office application. These licenses are entered into the IP Office configuration.

For the Unified Communications Module it is important to understand the role of the following system licenses:

- Essential Edition
 - This license is a pre-requisite for the **Preferred Edition** license below.

• Preferred Edition (Voicemail Pro)

This license is required for use of the Voicemail Pro application. It also enables 4 voicemail ports. It is also required as a pre-requisite for the user profile licenses required for one-X Portal for IP Office users. The Unified Communications Module acts as an automatic **Preferred Edition** license for the system.

• Preferred Edition Additional Voicemail Ports

These licenses can be used to add additional voicemail ports in addition to the 4 enabled by the **Preferred Edition (Voicemail Pro)** license above. Multiple licenses can be added, up to a total of 20 ports when running Voicemail Pro and one-X Portal for IP Office, or up to 40 ports when running just Voicemail Pro.

• VMPro TTS (Linux Voicemail Pro)

This license enables the use of text-to-speech facilities using the optional Linux TTS software. One license per simultaneous instance of TTS usage. This license is also used for user email reading.

• User Profile Licenses

In order to log into and use the one-X Portal for IP Office application, a user must be configured and licensed to one of the following user profile roles in the IP Office configuration: *Office Worker*, *Teleworker* or *Power User*. Each role requires an available **Office Worker**, **Teleworker** or **Power User** license in the IP Office configuration.

1.7 Voicemail Pro Features

3rd Party Database Integration

Voicemail Pro runs on both Windows and Linux servers. For Voicemail Pro server running on Linux such as with the Unified Communications Module, the following Voicemail Pro features are not supported:

VB Scripting

• UMS Web Voicemail

(However, access via IMAP and one-X Portal for IP Office are available as alternatives.)

• VPNM

ContactStore

ContactStore is supported for IP Office Release 8.1 Feature Pack 1 and higher.

When logged into the voicemail server using the Voicemail Pro client, those features not supported are grayed out or hidden. If those features are present in an imported call flow, they will not function and calls attempting to use those features will be disconnected.

The Voicemail Pro client's backup and restore functions cannot currently be used to move voicemail data between a Linux based server and a Windows based server or vice versa. The client functions for importing and exporting module and the call flow database can be used.

For Small Community Network scenarios where multiple voicemail servers are present, for example distributed and backup server, a mix of Linux based and Windows based servers are allowed.

Chapter 2. Module Installation

2. Module Installation

The Unified Communications Module installation consists of the following steps.

Process Summary

- 1. <u>Check the you have meet the installation pre-requisites</u> 17.
- 2. <u>Configure the IP Office</u> 19-.
- 3. <u>Shutdown the system</u> 20.
- 4. Insert the module 22.
- 5. Initialize the module service 22.
- 6. Log onto the module web menus 27.
- 7. Change the web password 28.
- 8. Upgrade the module software 29.

2.1 Installation Pre-requisites

- This manual assumes that the installer is already experienced with the installation of an IP500 V2 system, including the installation of IP500 base cards. It also assumes that the installer is familiar with the configuration of a IP Office system using IP Office Manager and System Status Application.
- This manual assumes that the IP Office system has already been installed and licensed for IP Office Essential Edition mode running IP Office Release 8.0 Q1 2012 Service Pack or higher.
- The Unified Communications Module defaults to using the IP Office system as its source for time and date information. Therefore the IP Office system must be configured to either use a specific external time server to obtain its time or to have its time set manually.

Additional Documentation

Depending on the application to be supported by the Unified Communications Module, Voicemail Pro and or one-X Portal for IP Office, the following manuals are also required plus any information requirements specified in those manuals.

• one-X Portal for IP Office Administration Manual

This manual covers the installation and administration menus used for the one-X Portal for IP Office application. This manual is essential if the one-X Portal for IP Office needs to be configured to support multiple IP Office servers in a Small Community Network.

- Voicemail Pro Linux Installation Manual This manual covers scenarios where multiple servers are installed within a Small Community Network.
- Voicemail Pro Administration Manual

By default the voicemail server will provide mailbox services to all users and hunt groups without any configuration being needed. This manual covers the administration of the voicemail server using the Voicemail Pro client in order to enable additional features.

Information Required

• IP Office Service User Names and Passwords

Service user names and passwords for IP Office Manager and System Status Application access to the IP Office system.

• IP Address Details

The IP address of the IP Office system's <u>LAN1</u> interface is used for the initial configuration of the module. During that configuration separate IP address settings for the module are set.

• Licenses

Check that you have the necessary <u>licenses</u> for the expected operation. The licenses must match the **Dongle Serial Number** shown in the IP Office system's configuration.

Tools Required

Windows PC

This PC or an existing PC is needed to run IP Office Manager and System Status Application. The PC needs to have a LAN connection to the IP Office control unit.

• 5mm Flat-blade Screwdriver

This is required to remove a slot cover from the front of the IP Office control unit and to secure the newly installed Unified Communications Module.

Anti-Static Wrist Strap and Ground Point

These should be used when inserting and removing cards from the IP Office control unit.

Software Required

The following software should be downloaded from the Avaya support website section for the IP Office release being run by the IP Office system.

• Unified Communications Module Software Upgrade Image

The card ships with software pre-installed. However, that software may not match the release of the software required by the IP Office system. Various software files for each release can be downloaded from the Avaya support website (<u>http://support.avaya.com</u>). These include upgrade .zip files for the Unified Communications Module. You should obtain the upgrade .zip file that matches the software release of the IP Office system.

Transferring Settings from Other Servers

If the module is replacing an existing Voicemail Pro and or one-X Portal for IP Office server, the settings from those servers can be transferred to the module. The methods for this are outlined in the sections <u>Transferring Voicemail Server</u> <u>Settings</u> and Transferring one-X Portal for IP Office Settings.

2.2 IP Address Notes

During installation the Unified Communications Module is assigned an IP address. The Unified Communications Module can also use DHCP to obtain an address. It can also be given a DNS name.

The IP500 V2 system has two physical LAN interfaces: LAN1 and LAN2. The ports labeled LAN and WAN respectively. <u>The</u> <u>Unified Communications Module is physically connected to the LAN1 network of the system and needs to have an address</u> <u>on that subnet</u>.

These notes detail how the IP addresses are used.

• User and Administration IP Addresses

User and administrator access to the Unified Communications Module and the applications hosted by the module use the following addresses.

• Unified Communications Module

A newly installed Unified Communications Module uses the IP Office system's LAN1 IP address for browser access to the module's initial configuration menu. During that initial configuration, an IP address for future access to the Unified Communications Module is set.

• one-X Portal for IP Office

The one-X Portal for IP Office service running on the Unified Communications Module is accessed using the module's IP address or DNS name suffixed with :8080 as the port number.

• Voicemail Pro

The voicemail server service running on the Unified Communications Module is accessed by the Voicemail Pro client using the module's IP address.

• Internal Addresses

The following addresses are used only for internal connections between the IP Office system and the applications running on its Unified Communications Module. These addresses are fixed and normally automatically set. However you need to be aware of them as they appear in the IP Office system and one-X Portal for IP Office configuration settings.

• one-X Portal for IP Office Connection: 169.254.0.1

This address is used for the CSTA and DSML provider connections from the one-X Portal for IP Office application to the IP Office. It is also used as the SNTP time source address for the Unified Communications Module.

• Voicemail Pro Connection: 169.254.0.2

This address is used for as the internal address for connections to the voicemail server. It is set as the IP address of the voicemail server in the IP Office system's configuration. It is also used as the voicemail provider address by the one-X Portal for IP Office application.

LAN2 and NAT Limitation

Traffic between the IP Office control unit and the Unified Communications Module is on LAN1 of the IP Office system. Scenarios where users of the Unified Communications Module applications, especially one-X Portal for IP Office, are accessing the IP Office and thus the Unified Communications Module via the IP Office system's LAN2 (WAN) port should be avoided for more than 30 users.

They should also be avoided where NAT is being applied to traffic between LAN1 and LAN2. These restrictions should be observed even when the IP Office system is in a Small Community Network where the H323 SCN trunks may be routed via the other LAN.

2.3 IP Office Configuration

The following are pre-requisites for the system supporting a Unified Communications Module.

- The IP Office system must be running IP Office Release 8.0 Q1 2012 Service Pack or higher software.
- The IP Office system must be configured and licensed for *Essential Edition* mode operation.
- The system must be configured to use either an external time server or to have its time and date set manually.

Changing the System Time Settings

1. Start IP Office Manager and receive the configuration from the IP Office system.

2. Select

System and select the System tab.

- 3. For a system with an Unified Communications Module, the default **Time Setting Config Source** setting of *Voicemail Pro/Manager* should not be used. The value should be changed as follows:
 - To Use an External Time Server
 - Change the setting to **SNTP**. The additional fields for setting the address of the time server or servers to use are displayed.
 - To Set the Time Manually Change the setting to *None*. The system's time and date are now set through the menu of an Avaya phone user who has **System Phone Rights**.
- 4. Click on the \blacksquare save icon to send the configuration back to the IP Office.

Checking/Entering Licenses

The IP Office system requires an Essential Edition license.

1. Start IP Office Manager and receive the configuration from the IP Office system.



- 3. To add a license, click $\stackrel{\square}{=}$ and select **License**. Enter the new license and click **OK**. We recommend licenses are added by cutting and pasting them from the supplied file. That avoids potential issues with mistyping.
- 4. The **Status** of the new license should show **Unknown** and the name the license should match the type of license entered. If the name shows as **Invalid**, the most likely cause is incorrect entry of the license key characters.
- 5. Click on the \square save icon to send the configuration back to the IP Office.
- 6. Use Manager to receive the configuration again and check that the status of the license. It should now be **Valid**.

2.4 System Shutdown

Before adding or removing any hardware from the IP Office system, it must be shutdown using one of the shutdown methods below. Failing to shutdown the system correctly may cause lose of configuration data.

- ! WARNINGS
 - A shutdown must always be used to switch off the system. Simply removing the power cord or switching off the power input may cause the loss of configuration data.
 - This is not a polite shutdown, any user calls and services in operation will be stopped. Once shutdown, the system cannot be used to make or receive any calls until restarted.
 - The shutdown process takes up to a minute to complete. When shutting down a system with a Unified Communications Module installed, the shutdown can take up to 3 minutes while the card safely closes all open files and closes down its operating system. During this period the module's LED 1 remains green.
 - When shutdown, the LEDs shown on the system are as follows. Do not remove power from the system or remove any of the memory cards until the system is in this state:
 - LED1 on each IP500 base card installed will also flash red rapidly plus LED 9 if a trunk daughter card is fitted to the base card.
 - The CPU LED on the rear of the system will flash red rapidly.
 - The System SD and Optional SD memory card LEDs on the rear of the system are extinguished.
 - To restart a system when shutdown indefinitely, or to restart a system before the timed restart, switch power to the system off and on again.

System Shutdown Using the AUX Button

When the **AUX** button on the rear of the system is pressed for more than 5 seconds, the IP500 V2 control unit will shutdown with the restart timer set to 10 minutes. Wait until the state of the LEDs on the system match those listed above before switching off power to the system.

System Shutdown Using IP Office Manager

1. Using IP Office Manager, select File | Advanced | System Shutdown.

2. Using the Select IP Office menu, the System Shutdown Mode menu is displayed.



3. Select Indefinite and click OK.

4. Wait until the state of the LEDs on the system match those listed above before switching off power to the system.

System Shutdown Using the System Status Application

- 1. Start System Status Application and access the system's status output.
- 2. In the navigation panel select **System**.
- 3. At the bottom of the screen select Shutdown System.
- 4. Select Indefinite and click OK.
- 5. Wait until the state of the LEDs on the system match those listed above before switching off power to the system. Switch off power to the system.

2.5 Inserting the Module

Once the system has been shutdown 20^{-1} , the module can be inserted.

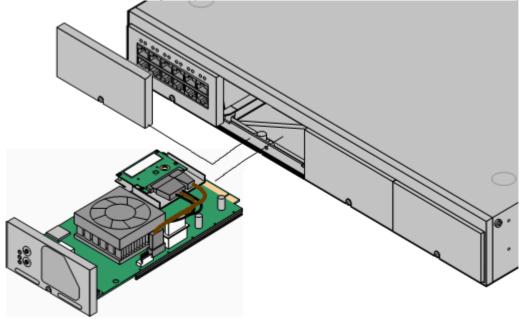
- ! WARNINGS
 - Correct anti-static protection steps should be taken while handling circuit boards.
 - Cards must never be added to or removed from the control unit while it has power connected.

• Tools Required

- □ 5mm Flat-blade screwdriver.
- □ Anti-static wrist strap and ground point.

Installing the card:

- 1. If not already done, ensure that the plastic cover that fits over the external ports on the card's faceplate is in place. The plastic cover is supplied with the card.
- 2. Check that there is no power to the control unit. If the system is on, shutdown the system using one of the correct shutdown methods 20.
 - Do not simply switch off power to a system. Whenever possible a system should be switched off using a correct shutdown method first.
- 3. Using a flat-bladed screwdriver, remove the cover from the slot on the front of the control unit that will be used for the module. This cover is no longer required but should be retained until installation has been completed.



- 4. Allowing the module to rest against the bottom of the slot, begin sliding it into the control unit. When half inserted, check that the module rails have engaged with the slot edges by trying to gently rotate it. If the module rotates remove it and begin inserting it again.
- 5. While inserting the module, also check to ensure that cables on the module do not interfere with the insertion operation.
- 6. The module should slide in freely until almost fully inserted. At that point, apply pressure at the base of the front of the module to complete insertion.
- 7. Using a flat-bladed screwdriver, secure the module.
- 8. Once the module is installed, reapply power to the system. The system will go through its normal start up process. The LEDs on the Unified Communications Module will also indicate the card's status, see <u>Module LEDs</u> and the module is started once the lower LED changes to green with regular amber flashes.
- 9. The card now needs to be initialized 22.

2.6 Initializing the Module Services

Following installation and start up of the newly installed module, the services provided by the module need to be started and initialized. This is done via web browser access to the module.

- 1. From a client PC, start the browser and enter *http://* followed by the LAN1 IP address of the IP Office system and *:7070*. For example *http://192.168.42.1:7070*.
 - The IP Office system's LAN1 address is used just for this initial configuration. During this process, you will set IP address details for the Unified Communications Module. They are then used for future access to the card. Note that only the LAN1 IP address should be used for this process, not the LAN2 IP address.
- 2. The Unified Communications Module login page is displayed.

Αναγα
Avaya IP Office Unified Communications Module v8.1.8-1
Please log on.
CentOS release 5.7 (Final) Kernel 2.6.18-274.el5 on an i386
Logon:
Password:
Language: English
Login
Change password
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- 3. Note the IP Office Release number shown after the **R** in the title bar of the login menu. If this does not match the software release of the IP Office system, then the software needs to be upgraded after completing the initialization. See <u>Upgrading the Software</u> 29.
- 4. If the software release is as required, enter the default name and password.
 - The default name and password for cards installed with Release 8.1 or higher are *Administrator* and *Administrator*.
 - The default name and password for cards installed with Release 8.0 are *webcontrol* and *web*. Cards with Release 8.0 software need to be upgraded to Release 8.1 in order to operate correctly in a IP Office Release 8.1 system. This can be done by either <u>upgrading the individual components</u> or <u>reinstalling the full card</u> software or <u>reinstalling the full card</u> software of the soft
- 5. Click Login. The menu for initial setup is displayed.

Αναγα	Avaya IP Office Unified Communications Module
Introduction	Introduction
Accept License	Welcome and thank you for purchasing a Avaya IP Office Unified Communications Module. The following screens will guide you through the initial configuration process. Please press Next to continue.
Configure Network	
Configure Services	
Change root Password	
Hostname & Time	
Apply Settings	

6. Click Next. If you accept the license, select I Agree and click Next.

Module Installation: Initializing the Module Services

7. Enter the IP address and DNS settings that the module should use. Refer to <u>IP Address Notes</u> 18 for details. These will be used for future access to the module and its applications. The Unified Communications Module should be assigned an IP address in the same subnet as the LAN1 interface of the IP Office system.

AVAYA	Avaya IP Office Unified Communications Module		
	Assign IP Address: -		
Introduction	Automatic (DHCP)		
Accept License	IP Address:	192.168.42.201	
Configure Network	Netmask:	255.255.255.0	
• configure Network	Gateway:	192.168.42.1	
Configure Services			
Change root Password	Assign System DNS	Servers:	
Hostname & Time	Automatic (DHCP)		
Apply Cottings	Primary DNS:	8.8.8.8	
Apply Settings	Secondary DNS:	8.8.4.4	

8. Select the services that you want the Unified Communications Module to provide for the Unified Communications Module system.

Αναγα	Avaya IP O	ffice Unified Communications Module
Introduction	Configure Services	
Accept License	Voicemail Pro	V
Configure Network	one-X Portal for IP Office	
• Configure Services		
Change root Password		
Hostname & Time		
Apply Settings		

9. Click **Next**. Enter and confirm a new root password. This is the root user password for access to the operating system. It is not normally used during Unified Communications Module configuration and maintenance. Pick a new root password, and keep a record of it. Remember that the root password is a critical part of system security.

Αναγα	Avaya IP Office Unified Communications Module		
Introduction	Change root Password		
Accept License	Pick a new root password, and keep a record of it. Remember that the root password is a critical part of system security.		
Configure Network	New Password:		
Configure Services	New Password (again):		
• Change root Password	Password complexity requirements:		
Hostname & Time	must contain at least 8 characters.		
Apply Settings			

10.Click Next. Enter basic details for the module.

AVAYA	Avaya IP Office Unified Communications Module	
Introduction	Hostname & Tir	me
Accept License	Hostname:	uc-module
Configure Network	Date: Time:	2012-08-17
Configure Services	Time.	15 : 59
Change root Password	Timezone: Use UTC Time:	Europe/London
Hostname & Time		
Apply Settings	Use NTP: NTP Server:	✓ 169.254.0.1

- The default setting for the **NTP Server** is **169.254.0.1**. This is an internal address for the IP Office system. If this address is used, the IP Office system must be configured to gets its time from an external source or to have its time set manually.
- 11.Click **Next**. A summary of the settings is displayed.

avaya	Avaya IP Office Unified Communications Module		
Introduction	Settings Summary		
Accept License	Voicemail Pro:	Yes	
Configure Network	one-X Portal for IP Office:	Yes	
Configuro Sonvigos	IP:	192.168.42.201	
Configure Services	Netmask:	255.255.255.0	
Change root Password	Gateway:	192.168.42.1	
Hostname & Time	Primary DNS:	8.8.8.8	
Apply Settings	Secondary DNS:	8.8.4.4	
	Hostname:	uc-module	
	Timezone:	Europe/London	
	Use UTC:	No	
	Use NTP:	Yes	
	NTP Server:	169.254.0.1	

12. Click Apply. Alternatively use the the Previous and Next options to readjust the settings.

13.Once configuration is complete, the module will restart with the new settings. AVAVA Avaya IP Office Unified Communications Module Settings Summary Introduction Accept License Voicemail Pro: Yes one-X Portal for IP Office: Yes **Configure Network** x 92.168.42.201 The page at http://192.168.0.1:7070 says: **Configure Services** 55.255.255.0 The settings have been applied. Press 'Ok' to be redirected to the main page. **Change root Password** 92.168.42.1 OK .8.8.8 Hostname & Time Secondary DNS: 8.8.4.4 Apply Settings Hostname uc-module Timezone Europe/London No Use UTC: Use NTP: Yes NTP Server 169.254.0.1

- 14.The module will attempt to redirect your browser to the module's new IP address. If this does not succeed you will have to enter the new address manually. However, whichever way you will need to login again. You should now see the server configuration menus 74.
- 15. Though the module and the selected services have been started, additional configuration to support those services may be required. See <u>Voicemail Pro Configuration</u> 32^h and <u>one-X Portal for IP Office Configuration</u> 44^h.

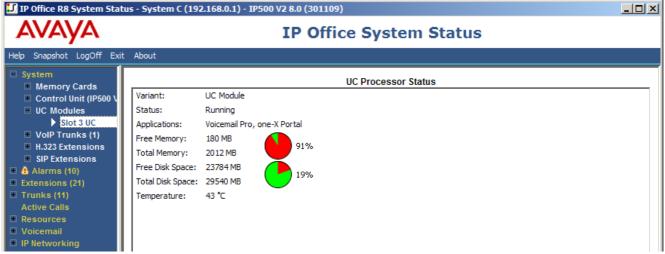
2.7 System and Module Start Up

The status of the Unified Communications Module can be checked using System Status Application.

- 1. Using System Status Application, access the system.
- 2. Select System. The System Hardware Summary includes the UC Module.

IJ IP Office R8 System Statu	ıs - System C (192.168.0.1) - IP500 V2 8.0 (301109)			<u>_ ×</u>	
AVAYA	IP Office System Status				
Help Snapshot LogOff Exit	Help Snapshot LogOff Exit About				
 System Memory Cards 			System Hardware Summary		
 Control Unit (IP500 \ UC Modules 	Control Unit: IP500 V2	Current Firm	ware: 8.0 (301109)		
 VolP Trunks (1) H.323 Extensions 	Edition: IP Office	Boot Locatio	n: System Primary		
■ SIP Extensions ■ Alarms (9)	SD Card Slots: Slot Name				
Extensions (21)	System		SD040	G, 4096 MB	
Trunks (11) Active Calls	Optional		not	present	
 Resources Voicemail 	Control Unit Slots:				
IP Networking	Slot Number				
UC Modules	1	Base: Combo DS 6/Phone 2/VCM10 Daughter card: ATM4			
	2		Base: DS 8	Daughter card: Dual BRI	
	3 Base: UC Module				
	4		Base: VCM64	Daughter card: Quad BRI	
				1	

3. Under **System** in the navigation tree, click on **UC Module**. Details of the module are displayed. The buttons at the bottom of the display can be used to shutdown and startup the module.



2.8 Logging on to the Web Menus

- From a client PC, start the browser and enter *http://* followed by the address of the Unified Communications Module and *:7070*. The port number and protocol (*http* or *https*) used can be changed through the <u>Settings [</u><u>General</u>]
- 2. The Unified Communications Module login page is displayed.

Αναγα
Avaya IP Office Unified Communications Module v8.1.8-1
Please log on.
CentOS release 5.7 (Final) Kernel 2.6.18-274.el5 on an i386
Logon:
Password:
Language: English
Login
Change password
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- 3. Select the **Language** required.
- 4. Enter the name and password for Unified Communications Module administration. The password can be changed by selecting the <u>Change Password</u> 52 option.
 - The default name and password for cards installed with Release 8.1 or higher are *Administrator* and *Administrator*.
 - The default name and password for cards installed with Release 8.0 are *webcontrol* and *web*. Cards with Release 8.0 software need to be upgraded to Release 8.1 in order to operate correctly in a IP Office Release 8.1 system. This can be done by either <u>upgrading the individual components</u> or <u>reinstalling the full card</u> software of the full card soft

5. If the login is successful, the <u>Home</u> 69 page for the server is displayed.

2.9 Changing the Web Password

From the Logon menu you can select the **Change Password** option to perform a password change. When selected, fields are displayed to entry the current password and for entry and confirmation of the new password. This password is also used for <u>SSH file access</u> 10th to the server.

- From a client PC, start the browser and enter *http://* followed by the address of the Unified Communications Module and *:7070*. The port number and protocol (*http* or *https*) used can be changed through the <u>Settings</u> <u>General</u> 7th menu after logging in.
- 2. The Unified Communications Module login page is displayed.

Αναγα		
Avaya IP Office Unified Communications Module v8.1.8-1		
Please log on.		
CentOS release 5.7 (Final) Kernel 2.6.18-274.el5 on an i386		
Logon:		
Password:		
Language: English		
Login		
Change password		
© 2012 Avaya Inc. All rights reserved <u>View EULA</u>		

- 3. Select the Language required.
- 4. Click on the Change password link. The change password menu is displayed.

Αναγα
Avaya IP Office Unified Communications Module v8.1.8-1
Please type the old and the new password.
CentOS release 5.7 (Final) Kernel 2.6.18-274.el5 on an i386
Old Password:
New Password:
Confirm Password:
Ok Cancel
Password complexity requirements:
Minimum password length: 8
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- 5. Enter the current password and the new password.
 - The new password must meet the complexity requirements that are displayed on the menu. When logged in you can <u>change the password complexity requirements</u> [54] for future password changes through the **Settings** menu.
- 6. Click **OK**. The menu will confirm whether the change was successful or not.
- 7. If the new password is accepted, click **Cancel** to return to the **Login** menu and then **login** with the new password.

2.10 Upgrading the Software

The Unified Communications Module is supplied with a full set of software pre-installed. However, this may not match the software level of the IP Office system or the latest set of application software available for the module. Therefore it may be necessary to upgrade the card after installation.

Upgrades for the Unified Communications Module will be made available as a set of *.rpm* files for the components being upgraded. Sets of *.rpms*, typically those for the applications, may be combined into a single *.zip* file that can be used for the upgrade, reducing the number of upgrade process steps. The upgrade files will be made available via the Avaya support website http://support.avaya.com.

- A single .zip file may be made available for upgrading the applications. Use of the zip file simplifies the number of repeated steps required for the upgrade process. Separate .rpm files may also be made available for voicemail language prompts and voicemail TTS languages. Refer to the IP Office Technical Bulletins for each release to confirm the new .zip and .rpms available and whether any other pre-requisite .rpm files are also needed. If an .iso files is available, individual .rpm files can be extracted from the .iso file is needed without having to install the .iso.
- Note that .rpm files are also used by other Linux based IP Office solutions. In all cases you must confirm that the .rpm file is specifically listed as compatible for use with the Unified Communications Module.

Using .zip or .rpm files is the recommended method for upgrading rather performing a <u>full .iso reinstallation</u> as it is both quicker and does not remove the current user data. However, a full data backup is still recommended. It also has the advantage that it is done remotely from a PC logged in for web control rather than requiring physical access to the system to boot it from the new .iso image.

• ! WARNINGS

• Backup Application Data

Before attempting the following process, all user data for the services provided by the Unified Communications Module should be backed-up to a safe location other than the Unified Communications Module.

Voicemail Pro

The Voicemail Pro client can be used to perform a manual backup of the voicemail data including, if selected, user messages and prompts. The default location for the backup is on the Unified Communications Module. Therefore, following the backup, SSH file transfer should be used to copy the backup files to another PC.

• one-X Portal for IP Office

The AFA menus supported by one-X Portal for IP Office can be used to perform a backup to another PC or to an FTP server.

• Unified Communications Module

Following the reinstall, the IP address settings of the module must be set again. Login to the modules web control menus and not the settings on the various menus.

Loss of Services

During this process, the services provided by the Unified Communications Module are not available to users. Therefore users should be warned in advance or this process should be performed outside normal business hours.

Read the Technical Bulletins

Ensure that you have read and understood all Avaya Technical Bulletins relevant to the software release. These will include notes and information that was not available at the time this document was created.

Upgrading Software

- 1. Take a backup of the one-X Portal for IP Office and Voicemail Pro applications. The backup is done using the normal backup procedure for those applications.
- 2. Login to the web control menus.
- 3. Select the **Settings | General** menu.
 - a. In the **Web Control** section change the **Inactivity timeout** to **1** *hour*. This ensures that the web control session does not timeout while downloading the updated applications files.
 - b. Click **Save**. It will be necessary to login to the web control menus again.
- 4. Select the Setting | General menu again.
 - a. For the Applications options, select Local.
 - b. Select **Browse** and browse to the upgrade zip file and click **Add**.
 - c. When the file is uploaded, select the **Updates | Services** menu. Click on **Update All**.
 - d. Click $\boldsymbol{\mathsf{OK}}$ when warned about services stopping.
 - e. After update is complete, the web control application will be restarted and the web session will end. A warning about restarting the session or an error timeout message may appear.
- 5. Login to the web control menus.
- 6. Select the **Updates | Services** menu.
 - a. Verify that all the application have been updated in the **Updates** window. If not, then individually update the application by clicking the **Update** button.
 - b. From the updates window, check that the **AvayaVersioning** application is installed. If not, click the Install button next to the application.
- 7. If voicemail is configured or likely to be configured to use a language other than English UK or English US, then a manual update of the prompt files for the language is required.
 - a. Select the **Setting | General** menu.
 - b. For the Applications options, select Local.
 - c. Select the .rpm file for the language. The .iso image can also be used, the prompt files being at the following location on the iso image */avaya/vmpro*.
 - d. When the language file is uploaded, select the **Updates | Services** menu. Select the language in the list of services and click **Update**.
- 8. If for Voicemail Pro, text to speech (TTS) is being used, the TTSEnglish rpm also needs to be upgraded the same way. This is done in the same way as for the language prompt files in the section above.
- 9. Once all the new .rpm files have been installed, select **Home**. Check that the required services are running. Restart the services if necessary.
- 10.Verify that all the data from Voicemail Pro and one-X Portal for IP Office has migrated properly. Otherwise, restore the data from the backups taken at the start of the process.

Chapter 3. Voicemail Pro Configuration

3. Voicemail Pro Configuration

By default the Voicemail Pro application will provide basic mailbox services for all users and hunt groups created in the IP Office configuration. For installations with just a single IP Office and Voicemail Pro server this will normally occur without any further configuration.

Details of IP Office and Voicemail Pro configuration are covered by the Voicemail Pro Linux Installation manual and Voicemail Pro Administration manuals. This section of this manual covers only the minimum steps recommended to ensure that the voicemail server is operating correctly and is secure. Those are:

Voicemail Pro Initial Configuration

a. IP Office Configuration

- i. Adding voicemail licenses 33.
- ii. <u>Check the Voicemail Type Setting</u> 34.
- b. Voicemail Pro Configuration
 - i. <u>Install the Voicemail Pro client</u> 35.
 - ii. Log in to the Voicemail Pro server 364.
 - iii.<u>Change the default administrator password</u>

Transferring Settings from a Previous Server

If the IP Office system was already configured to operate with an external Voicemail Pro server that is now being replaced, the settings, prompts and messages on the old server can be transferred to the new server. After completing the steps above, see <u>Transferring Voicemail Server Settings</u> 38.

Notes

For use of UMS options, the Voicemail Pro service needs to communicate with a MAPI proxy application installed on a Windows PC. The installation package for the MAPI proxy can be downloaded from the server's <u>Windows Client</u> and <u>Wi</u>

3.1 Adding Voicemail Licenses

The Unified Communications Module automatically enables 4 port for Voicemail Pro operation. Additional ports can be licensed for up to 20 users when running Voicemail Pro and one-X Portal for IP Office, or up to 40 when running just Voicemail Pro.

For Voicemail Pro operation on Unified Communications Module, the following licenses are used:

- Essential Edition
 - This license is a pre-requisite for the **Preferred Edition** license below.
- Preferred Edition (Voicemail Pro)

This license is required for use of the Voicemail Pro application. It also enables 4 voicemail ports. It is also required as a pre-requisite for the user profile licenses required for one-X Portal for IP Office users. The Unified Communications Module acts as an automatic **Preferred Edition** license for the system.

- Preferred Edition Additional Voicemail Ports
 These licenses can be used to add additional voicemail ports in addition to the 4 enabled by the Preferred
 Edition (Voicemail Pro) license above. Multiple licenses can be added, up to a total of 20 ports when running
 Voicemail Pro and one-X Portal for IP Office, or up to 40 ports when running just Voicemail Pro.
- VMPro TTS (Linux Voicemail Pro)

This license enables the use of text-to-speech facilities using the optional Linux TTS software. One license per simultaneous instance of TTS usage. This license is also used for user email reading.

Entering Licenses

1. Start IP Office Manager and receive the configuration from the IP Office system.



- 3. To add a license, click and select **License**. Enter the new license and click **OK**. We recommend licenses are added by cutting and pasting them from the supplied file. That avoids potential issues with mistyping.
- 4. The **Status** of the new license should show **Unknown** and the name the license should match the type of license entered. If the name shows as **Invalid**, the most likely cause is incorrect entry of the license key characters.
- 5. Click on the 🗾 save icon to send the configuration back to the IP Office.
- 6. Use Manager to receive the configuration again and check that the status of the license. It should now be **Valid**.

3.2 IP Office Configuration

When a new Unified Communications Module running Voicemail Pro is added to a new system, the system configuration is automatically adjusted to use that voicemail server. However, this should be confirmed by checking the **Voicemail Type** and Voicemail IP Address settings in the IP Office configuration. If the switch has previously been configured for a specific voicemail server address, those settings are not automatically changed and will need to be manually updated.

If a different role is intended for the voicemail server (see <u>Small Community Networks</u>), refer to the Voicemail Pro Installation Manual. This section only covers voicemail server support for the IP Office in which it is installed.

- 1. Start IP Office Manager and receive the configuration from the IP Office system.
- 2. Select **System**.
- 3. Select the Voicemail tab.

System LAN1 LAN2 DN:	Voicemail Telephony Directory Services System Events SMTP SMDR Twinning
Voicemail Type	Voicemail Lite/Pro
Voicemail Destination	
Voicemail IP Address	169 254 0 2
Backup Voicemail IP Address	0 · 0 · 0 · 0
-Voicemail Channel Reservation	n
Unreserved Channels 24	
Auto-Attendant 0	Voice Recording 0 🗘 Mandatory Voice Recording 0 🗘
Announcements 0	Mailbox Access 0
DTMF Breakout	
Reception / Breakout (DTMF	0)
Breakout (DTMF 2)	
Breakout (DTMF 3)	

- The Voicemail Type should be set to Voicemail Lite/Pro.
- The Voicemail IP Address of 169.254.0.2 is an <u>internal IP address</u> used for connection between the IP Office and the Unified Communications Module.
 - In the **Voicemail Channel Reservation** section, the number of channels will be 4 plus any additional channels licensed. The Unified Communications Module can be licensed for up to 20 ports.

4. If any changes have been made, save the changes back to the IP Office system.

3.3 Installing the Voicemail Pro Client

The client for the Voicemail Pro server must be installed on a Windows PC. It can then be used to remotely administer the voicemail server. The software package for installing the client can be downloaded from the Unified Communications Module using the following process.

- 1. From a client PC, start the browser and enter *http://* followed by the address of the server and *:7070*.
- 2. The server's web login page is displayed. Enter the name and password configured for server administration.
- 3. After logging in, select the **Apps Center** heading.

Download Applications		
	/mPro-Mapi 8 1 0810 0.exe dded at - 2012-06-14 10:24:13 Size - 48M	

4. Click on the link for the Voicemail Pro client file in order to download the software package for installing the client.

5. Once the package has been downloaded, run it to install the Voicemail Pro client.

3.4 Logging in to the Voicemail Server

To connect to a remote voicemail server you will need to login using the name and password of an administrator account already configured on that server. The default account is *Administrator* and *Administrator*.

To Login with the Voicemail Pro Client

- 1. From the Start menu, select Programs | IP Office | Voicemail Pro Client.
- 2. The Voicemail Pro Client window opens. If the client has been started before, it will attempt to start in the same mode as it previously used. If it cannot do that or it is the first time the client has been started, the select mode menu is displayed.

1	🔁 Select Voicemail Pro Client Mode 🛛 🛛 🔀						
	Select Mode						
	O Online (VmPro server is on LAN or WAN)						
	● Offline (Offline mode for Windows)						
	🔘 Offline	(Offline mode for Linux)					
	ОК	Cancel Help					

3. Select **Online**. The menu for entering the name, password and details of the server is displayed.

🞦 VmPro Login 🛛 🔀				
Please enter a User Name. This is the name that the workstation software installed on this PC will use.				
Login				
User Name:				
User Password:				
Unit Name\IP Address: 192.168.0.203 V Browse				
Back Login Cancel Help				

- 4. Enter the **User Name** and **User Password** for an administrator account on the voicemail server. The default account is **Administrator** and **Administrator**.
- 5. In the **Unit Name\IP Address** field enter the DNS name or IP address of the voicemail server. Alternatively click on **Browse** to search the local network for a server and select a server from the results.

Select Networked Voicemail System				
	Name	IP Address	Version	Туре
	TECHPUBSERVER	192.168.0.203	6.1.0.4	VmPro
	OK Cancel			

- 6. Click Login. Note that if 3 unsuccessful logins are attempted using a particular administrator account name, that administrator account is locked for an hour.
- 7. The following menu may appear. Select Download.
- 8. You should now <u>change the password</u> 37.

3.5 Changing the Voicemail Server Password

While logged in to the server using the Voicemail Pro client, you can change the password of the Voicemail Pro administrator account being used. The default password of the default account must be changed.

You can also create additional administrator accounts, refer to the Voicemail Pro Administrator manual.

To Change the Voicemail Pro Administrator Password

1. From the File menu, select Change Password.

Change Password	×
Change Password	
Old Password:	
New Password:	
Verify New Password:	
OK Cancel Help	

2. In the **New Password** box, type the new password.

3. In the **Confirm Password** box, retype the new password.

4. Click OK.

3.6 Transferring Voicemail Server Settings

If the Unified Communications Module is replacing an existing voicemail server, a backup of all the settings, prompts and messages from that server can be transferred to the new server. If the existing server is a Linux based server, SSH file transfer is used to retrieve the backup files from the server. Otherwise, if Windows based, a direct folder copy on the server can be used.

For the Unified Communications Module, once a backup of the old server has been obtained, it can be loaded onto the Unified Communications Module from a USB2 memory device. Otherwise, if the backup is too large for the USB2 memory device, SSH file transfer can be used.

Backing Up the Old Voicemail Server

A full immediate backup of all the voicemail server settings, prompts and messages can be obtained using the Voicemail Pro client.

1. Connect to the old voicemail using the Voicemail Pro client.

- **Hint:** The option **File | Voicemail Shutdown | Suspend Calls** can be used to display the number of currently active voicemail sessions. If necessary you can used the menu to stop any new sessions or to force the end of all sessions before taking the backup.
- 2. Select Preferences | General. Select the Housekeeping tab.

3. Select Backup Now.

Voicemail Data Backup (- Local)
✓ Voicemails Callflows, Modules & Conditions User Settings & Greetings Campaigns Compaigns Correction: C:\Program Files\Avaya\IP Office\Voicemail Pro\VM
<u>D</u> K <u>C</u> ancel <u>H</u> elp

- 4. Select all the backup options for a complete backup and click **OK**. This will create a backup folder, the name of which includes the date and time of the backup and Immediate. For example **VMPro_Backup_26012011124108_Immediate**.
- 5. The time to complete the backup will vary greatly depending on the number of mailboxes and messages being supported by the server.

Shutting Down the Old Voicemail Server

Once the server has been backed up, it should be shutdown. This will release all the licenses it has currently obtained from the IP Office system.

- 1. Once the backup above has been completed, select File | Voicemail Shutdown | Shutdown.
- 2. Select **Shut Down Immediately**. This will start a forced shutdown of the server, ending any currently active voicemail sessions.

Transferring the Backup to a USB2 Memory Device

The location of the backup files on the old server depends on whether it was a Windows based or Linux based server:

Windows Server

The backup location can be selected before starting the backup. The default location for backup files is **C: \Program Files \Avaya \IP Office \Voicemail Pro \Backup \Scheduled**.

- 1. Using **My Computer**, locate the manual backup taken above. The date and time is part of the folder name for the backup.
- 2. Right-click on the folder and select **Properties**. Check that the Size on disk is within the capacity of the USB2 memory device.
 - If not, copy the backup folder and all its contents onto a PC from which you can eventually load it onto the new server using an SSH file transfer.
 - If with the USB2 memory device capacity, Copy the backup folder and all its content onto a USB2 memory device. Do not put the folder into another folder or change the folder name.

- The default location for backup files on a Linux server is **/opt/vmpro/Backup/Scheduled/OtherBackups**.
 - 1. Using an <u>SSH file transfer tool</u> (106), connect to the old server and browse to is **/opt/vmpro/Backup/** *Scheduled/OtherBackups*.
 - 2. Locate the manual backup taken above. The date and time is part of the folder name for the backup.
 - 3. Copy the folder and all its contents onto the PC running SSH.
 - 4. Right-click on the folder and select **Properties**. Check that the Size on disk is within the capacity of the USB2 memory device.
 - If not, copy the backup folder and all its contents onto a PC from which you can eventually load it onto the new server using an SSH file transfer.
 - If with the USB2 memory device capacity, Copy the backup folder and all its content onto a USB2 memory device. Do not put the folder into another folder or change the folder name.

Loading the Backup onto the New Server from a USB2 Memory Device

If you were able to load the voicemail backup onto a USB2 memory device, you can load it onto the Unified Communications Module server directly from the USB2 memory device.

- 1. Insert the USB2 memory device into one of the Unified Communications Module's USB sockets.
- 2. Using a web browser, login to the server's web control menus.
- 3. Select **Settings**. On the **General** tab, select the **Restore** button for the Voicemail service. The list of available backups will include the one on the USB2 memory device.
- 6. Select the backup on the USB2 memory device and click **OK**.
- 7. Do not remove the USB2 memory device until all USB2 memory device activity has ceased.
- 8. Once the restore has been completed, on the **Home** menu, *Stop* and then *Start* the voicemail service.

Loading the Backup onto the New Server Using SSH

If the backup has been copied onto a PC as it is too large to be loaded from a USB2 memory device, use the following method to transfer and then restore the backup.

- 1. Connect to the Unified Communications Module using an SSH File transfer tool
- 2. Copy the backup folder into the folder /opt/vmpro/Backup/Scheduled/OtherBackups.
- 3. Using a web browser, login 51 to the server.
- 4. Select **Settings**. On the **General** tab, select the **Restore** button for the Voicemail service. From the list of available backups, select the one just copied onto the server.
- 5. Click OK.

6. Once the restore has been completed, on the **Home** menu, *Stop* and then *Start* the voicemail service.

3.7 ContactStore

IP Office Release 8.1 Feature Pack 1 and higher supports the use of a Windows based ContactStore for IP Office server with a Linux based Voicemail Pro server. That includes support for both normal and authenticated voice recording settings configured on the IP Office switch.

In order to operate, the Linux based voicemail server automatically transfers recordings to a folder on the Windows ContactStore server using SFTP. The ContactStore application is configured to monitor and collect any recordings that appear in that folder and add them to its recordings database.

The voicemail server configuration is done through the **Voicemail Recording** tab (*Preferences* | *General*) of the Voicemail Pro client. The tab specifies the path and user name/password details for SFTP file transfers to a folder on the ContactStore server. This requires the ContactStore server to have an SFTP application running in order to receive files from the Linux based voicemail server. The tab appears in the Voicemail Pro client only when connected to a Linux based voicemail server. Refer to the Voicemail Pro administration manuals for details.

The ContactStore configuration is done through the usual Windows registry settings of the ContactStore application. The registry path for the applications VRL directory (*HKEY_LOCAL_MACHINE* | *SOFTWARE* | *Network Alchemy* | *Voicemail* | *Directories* | *VRLDir*) needs to be set to match the SFTP application folder on the ContactStore server to which the Linux based voicemail server has been configured to send recordings. Refer to the ContactStore installation manual.

3.8 Backup/Restore Limitations

If extra folders have been manually created on the voicemail server, on Linux based voicemail servers these folders are not included in the restore process. Instead the extra folders need to be copied manually. For example, if a folder containing custom prompts for use in call flows has been created separate from the default language folders used for prompts, that folder will not be backed up or restored.

To resolve this, the extra folders must be backed up and restored manually. In the following example, a folder **Custom** is manual copied from an existing server to create a backup. It is then manually restored.

Manually Backing Up a Custom Folder

1. Using an <u>SSH file transfer tool</u> 10th, copy the folder **Custom** from **/opt/vmpro** to your PC to create a backup of the folder.

Manually Restoring a Custom Folder

- 1. To restore the folder, again using an SSH file transfer tool, copy the folder to the */home/webcontrol* folder on the server.
- 2. Using the SSH command line, you now need to copy the *Custom* folder from */home/webcontrol* to the */opt/vmpro* folder. This is done by logging in as the root user.
 - a. Login to the system's command line interface using the existing root user password. This can be done either directly on the server or remotely using an SSH client shell application.
 - If logging in at the on the server:
 - a. At the **Command:** prompt, enter login.
 - b. At the **login:** prompt enter **webcontrol**.
 - c. At the **Password:** prompt, enter the password (the default is **web**).
 - If logging in remotely:
 - a. Start your SSH shell application and connect to the Unified Communications Module PC. The exact method will depend on the application being used.
 - The Host Name is the IP address of the Unified Communications Module.
 - The User Name is webcontrol.
 - The Protocol is SFTP/SSH.
 - The **Port** is **22**. If this is the first time the application has connected to the server, accept the trusted key.
 - b. If this is the first time the application has connected to the Unified Communications Module, accept the trusted key.
 - c. When prompted, enter the webcontrol user <u>password</u> 52^{-1} , the default is **web**.
 - b. Enter **admin**. At the password prompt enter the admin password, the default is **Administrator**. The prompt should change to **Admin>**.

- c. Enter **root**. At the password prompt, enter the current root user password.
- d. The prompt should have changed to something similar to **root@C110~**, indicating that you are now logged in as the root user.
- e. Change directory by entering **cd /home/webcontrol**.
- f. Move the *Custom* sub-folder to */opt/vmpro* by entering mv Custom /opt/vmpro.

3. Using the SSH file transfer tool again, verify that the *Custom* has been copied to */opt/vmpro* as required.

Chapter 4. one-X Portal for IP Office Configuration

4. one-X Portal for IP Office Configuration

At this stage, the one-X Portal for IP Office server software has been installed on the server and its service started. However, both the IP Office and the one-X Portal for IP Office services still require some basic configuration. The following sections are a summary applicable to most installations. For full details of one-X Portal for IP Office installation refer to the one-X Portal for IP Office Installation Manual.

one-X Portal for IP Office Initial Configuration

a. Add licenses 45

Those IP Office users who want to use the one-X Portal for IP Office application need to have their **Profile** set to **Office Worker**, **Teleworker** or **Power User** and the **Enable one-X Portal Services** option selected. To do this requires the addition of licenses for those roles.

b. Enable one-X Portal for IP Office users 46

When licenses are available, the number of licenses allows the configuration of the equivalent number of users for those roles and then for one-X Portal for IP Office usage.

c. Initial one-X Portal for IP Office login 47

Having licensed and configured some users for one-X Portal for IP Office, you need to login as the one-X Portal for IP Office administrator in order to perform initial one-X Portal for IP Office configuration.

d. Initial AFA login 48

The one-X Portal for IP Office AFA interface is used for remote backup and restoration of the application. At minimum you should login in order to change the default password for the interface.

4.1 Adding Licenses

In order to log into and use the one-X Portal for IP Office application, a user must have their **Profile** setting in the IP Office configuration set to one of the following user profile roles: *Office Worker*, *Teleworker* or *Power User*. To do that first requires a matching **Office Worker**, **Teleworker** or **Power User** license to be available.

Entering Licenses

1. Start IP Office Manager and receive the configuration from the IP Office system.



- 3. To add a license, click and select **License**. Enter the new license and click **OK**. We recommend licenses are added by cutting and pasting them from the supplied file. That avoids potential issues with mistyping.
- 4. The **Status** of the new license should show **Unknown** and the name the license should match the type of license entered. If the name shows as **Invalid**, the most likely cause is incorrect entry of the license key characters.
- 5. Click on the 😹 save icon to send the configuration back to the IP Office.

6. Use Manager to receive the configuration again and check that the status of the license. It should now be **Valid**.

4.2 Enabling one-X Portal for IP Office Users

Those users who want to use the one-X Portal for IP Office application need to have their **Profile** set to **Office Worker**, **Teleworker** or **Power User** and the **Enable one-X Portal Services** option selected. This requires available licenses 45 for those roles.

- 1. Start IP Office Manager and click on the $\overset{4}{=}$ icon.
- 2. Select the IP Office and click **OK**.
- 3. Enter the user name and password for access to the IP Office configuration settings.
- 4. Click on **User**.
- 5. Select the user who you want to enable for one-X Portal for IP Office operation. Select the **User** tab.

Menu Programming Mobility P	hone Manager Options	Hunt Group Mer	mbership Ar	nnouncements	SIP Pe	rsonal Directory
User Voicemail DND Sho	rtCodes Source Numbe	ers Telephony	Forwarding	Dial In Void	e Recording:	Button Programming
Name	Extn206					
Password						
Confirm Password						
Full Name						
Extension	206					
Locale					*	
Priority	5				*	
Profile	Power User				*)
	Receptionist					
	Enable SoftPhone					
	🔽 Enable one-X Porta	l Services)
	Ex Directory					

6. Change the user's **Profile** to **Office Worker**, **Teleworker** or **Power User**.

7. Check that the Enable one-X Portal Services check box is selected.

8. Note the user Name and Password. These are used by the user to login to one-X Portal for IP Office.

10.Repeat the process for any other users who will be using one-X Portal for IP Office services.

11.Click on 屋 to save the updated configuration back to the IP Office system.

4.3 Initial one-X Portal for IP Office Login

The method of initial one-X Portal for IP Office configuration may vary:

- If both one-X Portal for IP Office and Voicemail Pro applications were selected as part of a module initialization, no further configuration is required. The applications and the IP Office are defaulted to interoperate. When you log into the one-X Portal for IP Office administration using the process below, you will be taken directly to the final step, changing the one-X Portal for IP Office administrator password.
- If the one-X Portal for IP Office is to also support additional IP Office servers in a <u>Small Community Network</u> (13), after initial configuration as above, the process for adding additional IP Office systems must be used to add the other system. Refer to the one-X Portal for IP Office Installation Manual.

one-X Portal for IP Office Login

- 1. Open a web browser and enter the IP address of the Unified Communications Module followed by **:8080/ onexportal-admin.html**. This is the login path for the administrator access to the one-X Portal for IP Office application.
- 2. The login menu is displayed. If the message **System is currently unavailable please wait** is displayed, the one-X Portal for IP Office application is still starting. When the message disappears, you can login.
- 3. Enter the default administrator name (Administrator) and password (Administrator) and click Login.
- 4. As the final step, the one-X Portal for IP Office server will prompt you to change the password used for administrator access.

Administrator Default Pa	ssword Check
You must change the pass New Password	word from its default value.
•••••	
New Password(Typed Aga	in)
•••••	
Passwords match	
Password strength not enf	orced
Change F	Password

- 5. Enter a new password and click Change Password.
- 6. You now have access to the one-X Portal for IP Office administration menus. For full details refer to the one-X Portal for IP Office Administration manual.
- 7. Click on Log Out.
- 8. Click on User Login shown top-right.
- 9. The login window will display **System in currently unavailable**. When this message is no longer displayed, attempt to login as a user.

4.4 Initial AFA Login

The AFA menus provided by one-X Portal for IP Office are used to perform backup and restoration operations for the application. The default password used for the menus should be changed.

AFA Login

- 1. Open a web browser and enter the IP address of the Unified Communications Module followed by **:8080/ onexportal-afa.html**. This is the login path for the administrator access to the one-X Portal for IP Office AFA menus.
- 2. At the login menu, enter the name Superuser and the associated password. The default password is MyFirstLogin1_0. After logging with the default password you will be prompted the following information including a new password:

• Display Name

Enter a name for display in the one-X Portal for IP Office menus.

• Password/Confirm Password

Enter a password that will be used for future access.

• Backup Folder

This is the path to be used for backup and restore operations on the one-X Portal for IP Office server. Note that even if backing up and restoring to and from an FTP or local PC folder, this server folder is still used for temporary file storage.

Chapter 5. Server Maintenance

5. Server Maintenance

The main configuration and control of the Unified Communications Module is done via web browser access. After logging in using the administrator name and password, you are able to view the status of the services provided by the server and to perform actions such as stopping or starting those services.

- Logging In 51
- Changing the Web Password 52
- <u>Starting/Stopping Application Services</u> 55
- Server Shutdown 56
- <u>Rebooting the Server</u> 56
- <u>Changing the IP Address Settings</u>
- Date and Time Settings 58
- Upgrading an Application 61
- Uninstalling an Application 63
- <u>Setting Update Repositories</u> 64

5.1 Logging In

- From a client PC, start the browser and enter *http://* followed by the address of the Unified Communications Module and *:7070*. The port number and protocol (*http* or *https*) used can be changed through the <u>Settings</u> <u>General</u> 7th menu after logging in.
- 2. The Unified Communications Module login page is displayed.

Αναγα
Avaya IP Office Unified Communications Module v8.1.8-1
Please log on.
CentOS release 5.7 (Final) Kernel 2.6.18-274.el5 on an i386
Logon:
Password:
Language: English
Login
Change password
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- 3. Select the **Language** required.
- 4. Enter the name and password for Unified Communications Module administration. The password can be changed by selecting the <u>Change Password</u> 52 option.
 - The default name and password for cards installed with Release 8.1 or higher are *Administrator* and *Administrator*.
 - The default name and password for cards installed with Release 8.0 are **webcontrol** and **web**. Cards with Release 8.0 software need to be upgraded to Release 8.1 in order to operate correctly in a IP Office Release 8.1 system. This can be done by either <u>upgrading the individual components</u> or <u>reinstalling the full card</u> software of the full card soft
- 5. If the login is successful, the **Home** 69 page for the server is displayed.

5.2 Changing the Web Password

From the Logon menu you can select the **Change Password** option to perform a password change. When selected, fields are displayed to entry the current password and for entry and confirmation of the new password. This password is also used for <u>SSH file access</u> 10th to the server.

- From a client PC, start the browser and enter *http://* followed by the address of the Unified Communications Module and *:7070*. The port number and protocol (*http* or *https*) used can be changed through the <u>Settings</u> <u>General</u> 77 menu after logging in.
- 2. The Unified Communications Module login page is displayed.

Αναγα
Avaya IP Office Unified Communications Module v8.1.8-1
Please log on.
CentOS release 5.7 (Final) Kernel 2.6.18-274.el5 on an i386
Logon:
Password:
Language: English
Login
Change password
© 2012 Avaya Inc. All rights reserved <u>View EULA</u>

- 3. Select the Language required.
- 4. Click on the Change password link. The change password menu is displayed.

Αναγα
Avaya IP Office Unified Communications Module v8.1.8-1
Please type the old and the new password.
CentOS release 5.7 (Final) Kernel 2.6.18-274.el5 on an i386
Old Password:
New Password:
Confirm Password:
Ok Cancel
Password complexity requirements:
Minimum password length: 8
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- 5. Enter the current password and the new password.
 - The new password must meet the complexity requirements that are displayed on the menu. When logged in you can <u>change the password complexity requirements</u> [54] for future password changes through the **Settings** menu.
- 6. Click **OK**. The menu will confirm whether the change was successful or not.
- 7. If the new password is accepted, click **Cancel** to return to the **Login** menu and then **login b** with the new password.

5.3 Changing the Root Password

The root password for the server is set during the server installation. This is a password used for Linux command line access and so is not normally used during normal operation. However, for security you can change the root password through the web control menus.

- 1. <u>Login</u> 51^{1} to the server's web configuration pages.
- 2. Select **Settings** and click on the **System** tab.
- 3. The new root password is set through the **Change Root Password** menu.

Change Root Password	
New Password:	
Confirm New Password:	
 Password complexity requirements: Minimum password length: 8 	
	Save

- New Password
 - Enter the new password for the server's root account.
- **Confirm New Password** Confirm the new password.
- 4. Note the rules displayed for the password entry, enter the new password. The password complexity requirements are set in the **Password Rules Settings 5** menu. The rules set there are applied to changing both the <u>root</u> **password 5** and changing the web control <u>administrator password</u> **5**.

5. Click **Save**. The menu will confirm if the new password was accepted.

5.4 Setting the Password Rules

You can configure the rules applied to new passwords. These rules are applied when <u>changing the web administrator</u> <u>password</u> 53° . They are also applied when changing the <u>root password</u> 53° . The current rules are shown on the change password menus when someone attempts to change either password.

- 1. <u>Login</u> 51^{1} to the server's web configuration pages.
- 2. Select **Settings** and click on the **System** tab.
- 3. The current password rules are shown in the **Password Rules Settings** menu.

Password Rules Settings	
Minimum password length:	8
Minimum number of uppercase characters:	0
Minimum number of lowercase characters:	0
Minimum number of numeric characters:	0
Minimum number of special characters:	0
Allow character sequences	
Maximum allowed sequence length:	0
	Save

• Minimum password length

This field set the minimum length of new passwords. Note that the combined requirements of the fields below for particular character types may create a requirement that exceed this value. Note also that the maximum password length is 31 characters.

- **Minimum number of uppercase characters** This field sets the number of uppercase alphabetic characters that new passwords must contain.
- **Minimum number of lowercase characters** This field sets the number of lowercase alphabetic characters that new passwords must contain.
- **Minimum number of numeric characters** This field sets the number of numeric characters that new passwords must contain.
- **Minimum number of special characters** This field sets the number of non-alphanumeric characters that new passwords must contain.
- Allow character sequences
 If this option is selected, character sequences such as 1234 or 1111 or abcd, are allowed in new passwords
 without any restriction. When not selected, the maximum length of any sequence is set by the field below.
 - Maximum allowed sequence length This field is used to set the maximum allowed length of any character sequence when Allow character sequences is not selected.

4. Adjust the rules are required and then click **Save**.

5.5 Starting/Stopping Application Services

The application services installed on the Unified Communications Module can be started and stopped individually. This may be necessary for maintenance or if a particular service is not currently required, for example if one-X Portal for IP Office has been installed but is not wanted or currently licensed.

The services can be set to automatically start after a server reboot. By default all the application services are automatically started.

5.5.1 Starting a Service

- 1. <u>Login</u> 51 to the server's web configuration pages.
- 2. Select Home. The services and their current status (running or stopped) are listed.
- 3. To start a particular service click on the **Start** button next to the service. To start all the services that are not currently running, click on the **Start All** button.

5.5.2 Stopping a Service

- 1. <u>Login</u> 51 to the server's web configuration pages.
- 2. Select **Home**. The services and their current status (running or stopped) are listed.
- 3. To start a particular service click on the **Stop** button next to the service. To stop all the services that are currently running, click on the **Stop All** button.
- 4. The service's status changes to stopping while it is being stopped. If it remains in this state too long, the service can be forced to stop by clicking on **Force Stop**.

5.5.3 Setting a Service to Auto Start

By default all the application services are automatically started.

- 1. $\underline{\text{Login}}$ to the server's web configuration pages.
- 2. Select Home. The services and their current status (running or stopped) are listed.
- 3. Use the **Auto Start** check box to indicate whether a service should automatically start when the Unified Communications Module is started.

5.6 Server Shutdown

This process should be used when it is necessary to switch off the Unified Communications Module for any period. Once the process has been completed, power to the server can be switched off. To restart the server, switch the server power back on.

For the Unified Communications Module, the card can be shutdown or started up using the upper switch on its front panel. See <u>Unified Communications Module</u> 10⁻.

- 1. Login 51^{1} to the server's web configuration pages.
- 2. After logging select the **Home** and this page includes a server **Shutdown** button.
- 3. Click on **Shutdown**. You will be prompted to confirm the action.

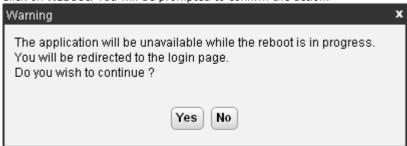
Warning	x
The application will be unavailable while the server is stopped. You will be redirected to the login page. Do you wish to continue ?	
Yes No	

- 4. Click Yes to confirm that you want to proceed with the shutdown.
- 5. The login page will be displayed again. Do not login again as the Unified Communications Module will still be in the process of stopping services.
- 6. After a few minutes, typically no more than 2 minutes though this will vary depending on the hardware specification of the server, the server will shutdown.
- 7. Switch off power to the server.

5.7 Rebooting the Server

Rebooting the server will stop all currently running services and then stop and restart the server. Only those application services which are set to <u>Auto Start</u> 5th will be automatically restarted after the reboot.

- 1. <u>Login</u> 51^{h} to the server's web configuration pages.
- 2. After logging select the **Home** 69 page. This page includes a server **Reboot** button.
- 3. Click on **Reboot**. You will be prompted to confirm the action.



- 4. Click **Yes** to confirm that you want to proceed with the reboot.
- 5. The login page will be displayed again. Do not login again immediately as the Unified Communications Module will still be in the process of stopping services prior to a reboot of the server.
- 6. After a few minutes, typically no more than 5 minutes though this will vary depending on the hardware specification of the server, you should be able to login again.
- 7. Once logged in you can manually restart any services required if not set to Auto Start.

5.8 Changing the IP Address Settings

The IP address and other network settings used by the server can be changed through the server's web configuration pages.

• Warning

- Changing IP address and other network settings will require you to login again. If the server is using DHCP or is switched to DHCP, the address obtained for the server is displayed on the server's command line display.
- The port and protocol used to access the web control menus can also be <u>changed</u> 59.

1. <u>Login</u> 51^{1} to the server's web configuration pages.

2. Select Settings.

3. Select System.

4. The IP address settings are shown in the **Network** section.

• Network Interface

This drop down allows selection of network interfaces is currently being configured by the web form. This field is fixed to *eth0.1*.

• Host Name

Sets the host name that the Unified Communications Module should use. This setting requires the local network to support a DNS server. Do not use *localhost*.

• Use DHCP

If selected, the IP address, subnet mask and default gateway information is obtained by the server making DHCP requests. The related fields are greyed out and cannot be set manually, instead they show the values obtained in response to the DHCP request.

• IP Address

Displays the IP address set for the server. If DHCP is not being used, the field can be edited to change the setting. The Unified Communications Module is physically connected to the LAN1 network of the system and needs to have an address on that subnet. See <u>IP Address Notes</u> 18.

Subnet Mask

Displays the subnet mask applied to the IP address. If DHCP is not being used, the field can be edited to change the setting.

• Default Gateway

Displays the default gateway settings for routing. If DHCP is not being used, the field can be edited to change the setting.

• System DNS

Enter the address of the primary DNS server. This option is greyed out if the address of the DNS server is set to be obtained from the DHCP server (see below).

• Automatically obtain DNS from provider

This setting is only used if **Use DHCP** is also selected. If selected, the server will attempt to obtain DNS server details from the DHCP server.

5. Click **Save**. The server PC is restarted.

5.9 Date and Time Settings

The date and time settings used by the server PC can be changed through the server's web configuration pages. The current time being used by the server is shown on the <u>Home</u> 69 menu.

By default the Unified Communications Module is set to use NTP with the NTP server address set to 169.254.0.1 which is the IP Office system. This requires the IP Officesystem to be configured to get its time from a specific external SNTP server or to have its time set manually.

1. <u>Login</u> 51^{h} to the server's web configuration pages.

2. Select Settings.

3. Select System.

4. The date and time settings are shown in the **Date Time** section.

• Date

Shows the current date being used by the server. If **Enable Network Time Protocol** is selected, this is the date obtained from the NTP server and cannot be manually changed.

• Time

Shows the current UTC time being used by the server. If **Enable Network Time Protocol** is selected, this is the time obtained from the NTP server and cannot be manually changed. The current time being used by the server is shown on the <u>Home</u> [69] menu.

• Timezone

In some instances the time displayed or used by a function needs to be the local time rather than UTC time. The **Timezone** field is used to determine the appropriate offset that should be applied to the UTC time above. Note that changing the timezone can cause a Session expired message to appear in the browser.

• Enable Network Time Protocol

If this option is selected, the Unified Communications Module will attempt to obtain the current UTC time from the NTP servers listed in the **NTP Servers** list below. It will then use that time and make regular NTP requests to update the date and time. The following options are only used if **Enable Network Time Protocol** is selected.

• NTP Servers

This field is used to enter the IP address of an NTP server or servers which should be used when **Enable Network Time Protocol** is selected. Enter each address as a separate line. The network administrator or ISP may have an NTP server for this purpose. A list of publicly accessible NTP servers is available at <u>http://</u> <u>support.ntp.org/bin/view/Servers/WebHome</u>, however it is your responsibility to make sure you are aware of the usage policy for any servers you choose. Choosing several unrelated NTP servers is recommended in case one of the servers you are using becomes unreachable or its clock is unreliable. The operating system uses the responses it receives from the servers to determine which are reliable.

- The IP Office system can also use NTP to obtain its system time. Using the same servers for the Unified Communications Module and IP Office system is recommended.
- The default time setting for the Unified Communications Module is to use NTP with the server address set to 169.254.0.1 which is the IP Office system. When this is set, the IP Office system must be configured to get its time from an external SNTP server or to have its time set manually.

• Synchronize system clock before starting service

When using NTP, the time obtained by the operating system is used to gradually change the server's hardware clock time. If this option is selected, an immediate update of the server's clock to match the NTP obtained time is forced.

• Use local time source

When using NTP, the time obtained by the operating system is used to gradually change the server's hardware clock time. If this option is selected, the server's hardware clock time is used as the current time rather than the NTP time.

5. Click Save.

5.10 Changing the Web Control Port

By default, access to the web control menus uses http and port 7070. These can be changed if required.

• Warning

Changing IP address and other network settings will require you to login again. If the server is using DHCP or is switched to DHCP, the address obtained for the server is displayed on the server's command line display.

- 1. <u>Login</u> 51^{h} to the server's web configuration pages.
- 2. Select Settings.
- 3. Select General.
- 4. The Application Port and Protocol settings are shown in the Web Control section.
 - Application Port

Change the port used for logging in. The default is **7070**. If you change this value you must ensure that you do not set it to a value already used by another service or application.

Protocol

Select the protocol used for connection. The default is *http*. The options are *http* or *https*.

5. Click **Save**. The server will advise you that it is restarting the web service and that you will need to login again.

5.11 Setting the Menu Inactivity Timeout

You can adjust the inactivity time applied to the web control menus.

- ! Note
 - Note that changing this setting will require you to login again.
- 1. Login 51 to the server's web configuration pages.
- 2. Select Settings.
- 3. Select General.
- 4. The Inactivity timeout is shown in the Web Control section.
 - **Inactivity Timeout** Select the period of inactivity after which the web session is automatically logged out. Changing this value will require you to login again. The options are **5** minutes, **10** minutes, **30** minutes and **1** hour.
- 5. Click **Save**. The server will advise you that it is restarting the web service and that you will need to login again.

5.12 Upgrading Applications

The application services hosted by the Unified Communications Module can be upgraded without having to reinstall or upgrade the whole server. This is done using files either uploaded to the server (local) or downloaded by the server from an HTTP folder (remote repository), see File Repositories 64.

Once an .rpm file or files are available, the Unified Communications Module web configuration pages will list the available versions and allow switching between versions or simple upgrading to the latest version.

• Warning

Before upgrading or changing the version of any installed application or operating system components, you must ensure that you have read the appropriate Avaya Technical Bulletins for the software release. The Technical Bulletins detail supported versions of software and known issues or additional actions required for upgrading.

The options in this section cover the upgrading of individual components of the operating system and applications supported by the Unified Communications Module. If a full reinstallation is necessary, following a backup of user data, the server can be reinstalled from a USB2 memory device server.

5.12.1 Loading Application Files onto the Server

This method uploads the .rpm file for an application onto the Unified Communications Module. The files can then be used to update the applications. The alternative is to use files loaded into a <u>remote software repository</u> [66].

- 1. <u>Login</u> 51^{1} to the server's web configuration pages.
- 2. Select the **Settings** menu and then the **General** sub-menu.
- 3. Check that the **Local** checkbox for **Applications** is selected.
- 4. Click on the **Browse** button and browse to the location of the file 64 that you want to load and select the file. The file name should now be listed in the **File** field.
- 5. Click **Add**. The server will now start uploading the file.
- 6. Repeat the process for any other files.
 - Voicemail Pro

Each version of the Voicemail Pro server application is split into separate .rpm files for the server and each of the prompt languages it supports. Unless advised otherwise, you should copy or upload the full set of files to the file repository.

5.12.2 Upgrading Application Files

Where multiple versions of a software component are available to the server, the web menus can be used to update or change the current version installed.

1. <u>Login</u> 51^{1} to the server's web configuration pages.

Application 🔹	 Current Version \$ 	Latest Available 🛛 🗢	Status 🗢		Actions	\$
webcontrol	8.1.2-1	8.1.2-1	up to date	Change Version	Update Uninstall	
Watchdog	8.1.2-1	8.1.2-1	up to date	Change Version	Update Uninstall	
Voicemail	8.1-5.0	8.1-8.0	out of date	Change Version	Update Uninstall	
vmpro-wavs-zhh	8.1-5.0	8.1-5.0	up to date	Change Version	Update Uninstall	
vmpro-wavs-TTY	-	8.1-5.0	not installed	Change Version	Update Install	
vmpro-wavs-sv	8.1-5.0	8.1-5.0	up to date	Change Version	Update Uninstall	

3. The **Services** section displays the current version and latest available version of each application service.

• Some applications may not support upgrading or downgrading whilst the application is currently installed. For those applications, the **Change Version** and **Update** buttons remain greyed out even if there are updates available in the application file repository. These applications must first be uninstalled using the **Uninstall** button before the **Change Version** and **Update** buttons become useable.

4. Select one of the following actions:

- To update an application to the latest version available, click on **Update**.
- To update all applications to the latest version available, click on **Update All**.
- To change the current version of an application, click on **Change Version**. Select the version required and click **Apply**.

5.13 Uninstalling an Application

The **Updates** menu can also be used to uninstall an application service. When uninstalled the application is removed from the list of available service unless files for reinstallation are present in the configured file repository.

1. <u>Login</u> 51^{1} to the server's web configuration pages.

Application 🔹 🔻	Current Version 🛛 🗢	Latest Available 🛛 🗢	Status 🗢		Actions	
webcontrol	8.1.2-1	8.1.2-1	up to date	Change Version	Update Uninsta	11
Watchdog	8.1.2-1	8.1.2-1	up to date	Change Version	Update Uninsta	lle
Voicemail	8.1-5.0	8.1-8.0	out of date	Change Version	Update Uninsta	all
vmpro-wavs-zhh	8.1-5.0	8.1-5.0	up to date	Change Version	Update Uninsta	llt
vmpro-wavs-TTY	-	8.1-5.0	not installed	Change Version	Update Install	I)
vmpro-wavs-sv	8.1-5.0	8.1-5.0	up to date	Change Version	Update Uninsta	II

3. The Services section displays the current version and latest available version of each application service.

4. To uninstall a service, click on **Uninstall**.

- If there are installation files for the application available in the application file repository 64, the button will change to become an **Install** button.
- If there are no installation files for the application available in the file repository, the application is no longer listed.

5.14 File Repositories

The <u>Updates</u> 73 and <u>Web Client</u> 85 menus use files stored in the configured file repositories. Each repository can be either a set of files uploaded to the sever or the URL of a remote folder on an HTTP server.

You can add files to these repositories without affecting the existing operation of the server. However when the application or operating system repositories contain later versions of the files than those currently installed, a \triangle icon is displayed on the **Updates** menu.

5.14.1 Source Files

Update files may be made available individually in response to particular issues or to support new IP Office releases. The files are also included on the Unified Communications Module DVD. Files can be extracted from a DVD .iso image using an application such as WinZip.

• Warning

Before upgrading or changing the version of any installed application or operating system components, you must ensure that you have read the appropriate Avaya Technical Bulletins for the software release. The Technical Bulletins detail supported versions of software and known issues or additional actions required for upgrading.

		File Type	DVD/.iso Folder
Application Files	Voicemail Pro	.rpm	\AVAYA\VMPro
	one-X Portal for IP Office	.rpm	\AVAYA\ONEX
Windows Client Files		.exe	\AVAYA\THICK_CL
Operation System Files		.rpm	\CENTOS

• Voicemail Pro

Each version of the Voicemail Pro server application is split into separate .rpm files for the server and each of the prompt languages it supports. Unless advised otherwise, you should copy or upload the full set of files to the file repository.

5.14.2 Setting the Repository Locations

The Unified Communications Module can use either remote or local software repositories to store software update files. Separate repositories are configured for operating system updates, IP Office application installation files and Windows client files.

General	System		
Software Repositories			
Operating System:		Local File:	Browse Add
Applications:		🗹 Local File:	Browse Add
Downloads:	http://www.example.com/support/windows	Local File:	Browse Add
			Save

The files uploaded or present in the file repositories are used by the **<u>Updates</u>** and <u>Apps Center</u> menus.

• Repository

If the **Local** option is not selected, this field is used to set the URL of a <u>remote HTTP file repository</u> 66. Note that each repository must be different, the same URL must not be used for multiple repositories.

• Local

This checkbox is used to set whether the file repository used is local (files stored on the Unified Communications Module or remote (a folder on a HTTP web server specified in the Repository field).

• File / Browse / Add

If the Local option is selected, this field and adjacent buttons can be used to browse to a specific update file. When the file is located and selected, click **Add** to upload the file to the file store on the Unified Communications Module.

5.14.3 Uploading Local Files

The processes below can be used to upload files to the server if it is being used as a repository for that type of file.

5.14.3.1 Uploading Application Files

This method uploads the .rpm file for an application onto the Unified Communications Module. The files can then be used to update the applications. The alternative is to use files loaded into a <u>remote software repository</u> [66].

- 1. <u>Login</u> 51^{-1} to the server's web configuration pages.
- 2. Select the **Settings** menu and then the **General** sub-menu.
- 3. Check that the Local checkbox for Applications is selected.
- 4. Click on the **Browse** button and browse to the location of the file at you want to load and select the file. The file name should now be listed in the **File** field.
- 5. Click **Add**. The server will now start uploading the file.
- 6. Repeat the process for any other files.
 - Voicemail Pro

Each version of the Voicemail Pro server application is split into separate .rpm files for the server and each of the prompt languages it supports. Unless advised otherwise, you should copy or upload the full set of files to the file repository.

5.14.3.2 Uploading Operating System Files

This method uploads the .rpm file for an application onto the Unified Communications Module. The files can then be used to update the IP Office applications. The alternative is to use files loaded into a <u>remote software repository</u> [6].

- 1. <u>Login</u> 51^{-1} to the server's web configuration pages.
- 2. Select the **Settings** menu and then the **General** sub-menu.
- 3. Check that the **Local** checkbox for **Operating System** is selected.
- 4. Click on the **Browse** button and browse to the location of the file 64 that you want to load and select the file. The file name should now be listed in the **File** field.
- 5. Click **Add**. The server will now start uploading the file.
- 6. Repeat the process for any other files.

5.14.3.3 Uploading Windows Client Files

This method uploads the .rpm file for an application onto the Unified Communications Module. The files can then be used to update the IP Office applications. The alternative is to use files loaded into a <u>remote software repository</u> [6].

- 1. <u>Login</u> 51^{1} to the server's web configuration pages.
- 2. Select the Settings menu and then the General sub-menu.
- 3. Check that the **Local** checkbox for **Downloads** is selected.
- 4. Click on the **Browse** button and browse to the location of the file of that you want to load and select the file. The file name should now be listed in the **File** field.
- 5. Click **Add**. The server will now start uploading the file.
- 6. Repeat the process for any other files.

5.14.4 Creating Remote Software Repositories

Alternatively to using local files uploaded to the server 6^{th} for updates, the server can be configured to display the versions of files available for use in remote file folders hosted on an HTTP server.

Creating an Application Update Repository

1. Create a folder on the web server for the remote file repository. For example a folder called **Applications**.

- 2. If the folder is a sub-folder of the existing web site it will be browseable as part of that website's URL, ie. if the folder is a sub-folder of *wwwroot*. If the folder is on a separate path, then it must be mapped to the web server URL path, the process for this will depend on the HTTP server being used.
- 3. The folder directory must be browseable. For example, in IIS right -click on the folder, select **Properties** and ensure that **Directory Browse** option is selected.
- 4. Copy the .rpm files from their $\underline{\text{source}}$ 64 into the folder.
- 5. From another PC, test that you can browse to the URL of the folder and that the list of files in the folder is displayed.
- 6. Login to the Unified Communications Module web configuration pages.
- 7. Select **Settings** and then **General**.
- 8. Uncheck the Local checkbox for Applications. Enter the URL of the HTTP server folder into the preceding field.
- 9. Click Save.

10.Select Updates.

11.If the server is able to access the HTTP folder, the details of the versions available will now reflect those available in that folder. The message **repository error** indicates that the Unified Communications Module was not able to connect to the folder or not able to list the files in the folder.

Creating an Windows Client Repository

The process is the similar to that shown above for application .rpm files. However a separate folder on the HTTP server must be used and the files placed in it are the .exe files used for installing the Windows applications.

Creating an Operating System Repository

The repository for operating system updates is different from those used for application updates and downloads. It must be a YUM repository, details of how to setup and configure a YUM repository will depend on the version of Linux being used on the HTTP server. Each time an .rpm file is added, deleted or changed, the directory must be updated using the **createrepo** *folder_path>* command.

In order to host the repository on a Windows web server, the folder must be setup and maintained on a Linux server where the **createrepo** command can be used and the folder then copied to the Windows server.

Chapter 6. Server Menus

6. Server Menus

The Unified Communications Module web configuration pages are as follows:

• <u>Home</u> 69

This menu gives an overview of the current status of the applications hosted on the server.

• <u>Logs</u> 71

This menu has sub-menus for viewing and managing log records and log files.

• <u>View</u> 71

View the current log files for the server and the application services hosted by the server.

- **Download** 72 Create and download archive files of existing log records.
- Updates 73

Display the versions of applications and components installed and the alternate versions available.

• <u>Settings</u> 76

This menu has sub-menus for various areas of server configuration and operation.

• General 77

General server settings such as the locations of software update repositories.

• <u>System</u> 80

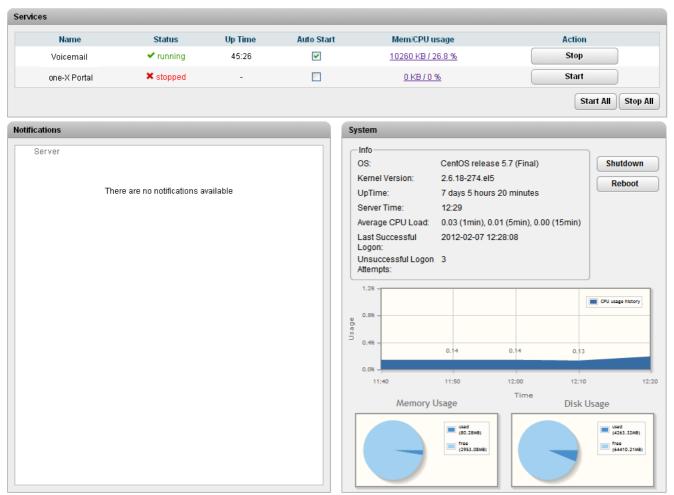
View and manage the server setting for date, time and IP address details.

• Apps Center 85

This page can be used to download the installation packages for Windows applications such as the Voicemail Pro client application.

6.1 Home

This menu is accessed by selecting **Home**. The menu provides an overview of the server status including the status of the application services running on the server.



Services

This table lists the services being supported by the server. In addition to showing the status of the service, it also contains buttons to start/stop each service and to select whether the service should be automatically started whenever the server is started. Clicking on the link for **Mem/CPU usage** will display a summary graph of CPU and memory usage by the application.

• Notifications

This table gives a summary of the most recent log messages generated by the services running on the Unified Communications Module. More detailed information is available through the Logs 7th page.

• System

This table gives a general overview of the sever status. This section also provides controls to shutdown or reboot the server. Note that it may take up to 10 minutes for CPU usage data to appear after a server reboot.

• OS/Kernel:

The overall version of the CentOS operating system installed on the server and the version of the operating system kernel.

• Up Time:

This field shows the system running time since the last server start.

Server Time:

This field shows the current time on the server.

• Average CPU Load:

This field shows the average CPU load (percentage use) for the preceding minute, 5 minute and 15 minute periods.

- Last Successful Logon: This field shows the date and time of the last successful logon, including the current logon.
- Unsuccessful Logon Attempts:

This field shows a count of unsuccessful logon attempts.

Shutdown

Selecting this button will start a process that will stop all the application services and then shutdown Unified Communications Module. This process should be used when it is necessary to switch off the Unified Communications Module for any period. Once the process has been completed, power to the server can be switched off. To restart the server, switch the server power back on.

Reboot

Selecting this button will start a process that will stop all the application services and then stop and restart the Unified Communications Module and services. Note that this stops all services. To stop and restart individual application services, use the buttons shown for each service in the **Services** panel above.

6.2 Logs

This menu is accessed by selecting **Logs**. The menu is divided into two sub-menus:

- <u>View</u> 71
 - View the current log files for the server and the application services hosted by the server.
- <u>Download</u> 72 Create and download archive files of existing log records.

6.2.1 View

This menu is accessed by selecting **Logs** and then clicking on the **View** tab. This menu can be used to view application logs and audit log records.

pplication Log			
pplication: All			
Application	•	Message	\$
VoiceMail PRO		DVD vmpro [2700]: b7efe700: bool TFileHandler::Open(const TCHAR*, OpenFileMode, bool) - Error 2 (No such file or directon) opening file "/etc/vmpro_user_variables.ini".	l
VoiceMail PRO		:DVD vmpro [2700]: b7efe700: bool TFileHandler::Open(const TCHAR*, OpenFileMode, bool) - Error 2 (No such file or directory) opening file "/opt/vmpro/Accounts/SMTPMAPPINGS.INI"	
VoiceMail PRO	Sep 16 17:33:03 APPS	:DVD vmpro [2700]: b7efe700: Validating directory "/opt/vmpro/Greetings"	
VoiceMail PRO	Sep 16 17:33:03 APPS	DVD vmpro [2700]: b7efe700: VMRegistry - created directory "/opt/vmpro/Greetings"	
VoiceMail PRO	Sep 16 17:33:03 APPS	:DVD vmpro [2700]: b7efe700: Validating directory "/opt/vmpro/Accounts"	
VoiceMail PRO	Sep 16 17:33:03 APPS	:DVD vmpro [2700]: b7efe700: VMRegistry - created directory "/opt/vmpro/Accounts"	
VoiceMail PRO	Sep 16 17:33:03 APPS	:DVD vmpro [2700]: b7efe700: Validating directory "/opt/vmpro/Wavs/Modules"	
VoiceMail PRO	Sep 16 17:33:08 APPS	:DVD vmpro [2700]: b7efe700: VMRegistry - created directory "/opt/vmpro/Wavs/Modules"	
VoiceMail PRO	Sep 16 17:33:08 APPS	DVD vmpro [2700]: b7efe700: Validating directory "/opt/vmpro/Wavs/Custom"	
udit Log			
Timestamp	 User 	♦ Action	÷
2010-09-16 20:50:30	webcontrol	change autostart state for VoiceMail PRO to on	
2010-09-16 20:50:27	webcontrol	start VoiceMail PRO service	
2010-09-16 20:43:27	webcontrol	logged in	
2010-09-16 18:11:42	webcontrol	uninstall OneX Portal	
2010-09-16 17:57:03	webcontrol	start OneX Portal service	l
2010-09-16 17:56:59	webcontrol	force stop VoiceMail PRO service	
2010-09-16 17:56:53	webcontrol	change autostart state for VoiceMail PRO to off	
2010-09-16 17:56:35	webcontrol	stop VoiceMail PRO service	
2010-09-16 17:51:39	webcontrol	start OneX Portal service	
2010-09-16 17:51:35	webcontrol	start OneX Portal service	

• Application Log

This table lists the log records for a selected server application supported by the Unified Communications Module. The **Application** drop-down is used to select which records are shown. Clicking on a column header sorts the records using that column. The records shown are all those generated since the last time the log files were archived using the **Create Archive** command on the Logs | Download (72) page. For Voicemail Pro the level of log information output is set through the **Debug** section of the <u>Settings | General</u> (77) menu. For one-X Portal for IP Office the level of log information output is set through the applications own administration menus, not through the Unified Communications Module menus.

• Audit Log

This table lists the actions performed by users logged in through the Unified Communications Module's web browser interface. Clicking on a column header sorts the records using that column.

6.2.2 Download

This menu is accessed by selecting **Logs** and then clicking on the **Download** tab. This menu is used to create, manage and download archives of previous log files.

The log files are compressed into an archive file which can then be downloaded by clicking on the link. The archive files are in *.tar.gz* format. The log files within this type of archive file can be extracted by a range of utility applications including WinZip.

	Name		Last Modified	Size	Dele
	arc_core.vmpro.15906.tar.gz		2010-09-29 10:41:35	1.0M	
			Select All	Create Archive	Delete Sele
	Name	\$	Last Modified	✓ Size	◆ Delet
	system logs 2010-09-30-15-59.tar.gz	\$	Last Modified 2010-09-30 15:59:47	✓ Size 11.6K	◆ Dele
_		\$	Last Modified	✓ Size	◆ Delet
	system logs 2010-09-30-15-59.tar.gz	÷	Last Modified 2010-09-30 15:59:47	✓ Size 11.6K	◆ Dele

To Create Archive Files

- 1. Click on the **Create Archive** button. Any log records recorded since the last creation of an archive are placed into archive files for each service.
- 2. The new archive files are listed in the web page.

To Download Archive Files

- 1. Any archive file can be downloaded by clicking on the file name of the archive file.
- 2. The process for the download and the location to which the file is downloaded will depend on the browser being used.

To Delete Archive Files

- 1. To delete an archive, select the **Delete** checkbox next to the archive file in the list. To select all the archive files click on **Select All**.
- 2. To delete the selected files, click on **Delete Selected**.

6.3 Updates

This menu is accessed by selecting **Updates**. The menu displays the different versions of server operating system files and application files available in the file repositories. The file repository locations are configured through the <u>Settings</u> | <u>General</u> 7^{2} page.

• Warning

Before upgrading or changing the version of any installed application or operating system components, you must ensure that you have read the appropriate Avaya Technical Bulletins for the software release. The Technical Bulletins detail supported versions of software and known issues or additional actions required for upgrading.

Application 🚽 🔻	Current Version 🗢	Latest Available 🛛 🗢	Status 🗢	Actions	\$
webcontrol	8.1.2-1	8.1.2-1	up to date	Change Version Update Uninstall)
Watchdog	8.1.2-1	8.1.2-1	up to date	Change Version Update Uninstall)
Voicemail	8.1-5.0	8.1-5.0	out of date	Change Version Update Uninstall)
vmpro-wavs-zhh	8.1-5.0	8.1-5.0	up to date	Change Version Update Uninstall)
vmpro-wavs-TTY	-	8.1-5.0	not installed	Change Version Update Install)
vmpro-wavs-sv	8.1-5.0	8.1-5.0	up to date	Change Version Update Uninstall	

System

OS	CentOS
Version	release 5.5 (Final)
Kernel Version	2.6.18-194.el5
Last Update	-
Status	updates available
	Check Now Review Updates Update All

The menu is divided into 2 sections:

• Services 74

This section displays the current version of application files and whether update files are available.

• <u>System</u> 75

This section displays the current version of the operating system and whether update files are available.

6.3.1 Services

This menu is accessed by selecting **Updates**. The **Services** section shows details of the current version of each application installed and the latest version available.

Application 🚽 🔻	Current Version 🛛 🗢	Latest Available 🛛 🗢	Status 🗢	Actions	\$
webcontrol	8.1.2-1	8.1.2-1	up to date	Change Version Update Unin	stall
Watchdog	8.1.2-1	8.1.2-1	up to date	Change Version Update Unin	stall
Voicemail	8.1-5.0	8.1-8.0	out of date	Change Version Update Unin	stall
vmpro-wavs-zhh	8.1-5.0	8.1-5.0	up to date	Change Version Update Unin	stall
vmpro-wavs-TTY	-	8.1-5.0	not installed	Change Version Update Inst	tall
vmpro-wavs-sv	8.1-5.0	8.1-5.0	up to date	Change Version Update Unin	stall

• The **Change Version**, **Update** and **Update All** buttons in the panel are not useable unless appropriate update files are available in the applications software repository 64. This also affects the availability of the **Install** button option.

Change Version

Clicking on this button shows the update files available for the related application in the server's file repository 64. The current version is selected. Selecting another version and then clicking **Apply** will upgrade or downgrade to the selected version.

s	elect version for one»	portal 3	ĸ
	Version	Select	
	8.1.9-52	۲	
	8.1.12-69	0	
	Apply	Cancel	

• Update

Clicking on this button will start an update of the related application to the latest available version in the application file repository $\boxed{64}$.

• Uninstall

Clicking on this button will uninstall the selected application.

- If there are installation files for the application available in the application <u>file repository</u> 64, the button will change to become an **Install** button.
- If there are no installation files for the application available in the file repository, the application is no longer listed.

Install

This button is displayed if an application is uninstalled and update files for the application are available in the file repository.

Check Now

Clicking this button makes the Unified Communications Module recheck the version of update files available in the file repository. Normally it does this automatically when the **Updates** page is loaded.

• Update All

If this button is clicked, those applications that support upgrading without being uninstalled (see above) are updated to the latest versions available in the application file repository.

6.3.2 System

This menu is accessed by selecting **Updates**. The **System** section shows details of the operating system and whether there are updates available.

System	
OS	CentOS
Version	release 5.7 (Final)
Kernel Version	2.6.18-194.el5PAE
Last Update	-
Status	updates available
	Check Now Review Updates Update All

Check Now

Clicking this button makes the Unified Communications Module recheck the version of update files available in the file repository. Normally it does this automatically when the **Updates** page is loaded.

• Review updates

Clicking this button will display a list of the available update files. This list allows selection of which updates you want to install.

Select	Name	Version	1
~	NetworkManager.i386	1:0.7.0-10.el5_5.1	
~	NetworkManager-glib.i386	1:0.7.0-10.el5_5.1	
~	apr.i386	1.2.7-11.el5_5.2	_
~	apr-util.i386	1.2.7-11.el5_5.1	
V	autofs.i386	1:5.0.1-0.rc2.143.el5_5.4	
~	bzip2.i386	1.0.3-6.el5_5	
V	bzip2-libs.i386	1.0.3-6.el5_5	
V	crash.i386	4.1.2-4.el5.centos.1	
V	db4.i386	4.3.29-10.el5_5.2	
V	dbus-glib.i386	0.73-10.el5_5	
V	device-mapper.i386	1.02.39-1.el5_5.2	
~	device-mapper-event.i386	1.02.39-1.el5_5.2	

• Update All

Clicking this button will install all the available updates without going through the process of selecting with updates to install.

6.4 Settings

This menu is accessed by selecting **Setting**. The menu has two tabs for various areas of server configuration and operation.

- <u>General</u> 77 General server settings such a
 - General server settings such as the locations of software update repositories.
- <u>System</u> 80 View and manage the server setting for date, time and IP address details.

6.4.1 General

This menu is accessed by selecting **Settings** and then clicking on the **General** tab. This menu is used for a wide variety of server settings.

General	System				
Software Repositories					
Operating System:			☑ Local File:		Browse
Applications:			Local File:		Browse Add
Downloads:			☑ Local File:		Browse Add
					Save
Watchdog			Web Control		
Log files age (days):	5		Application Port:		7070
		Save	Protocol: Inactivity timeout:		http 💌
Debug					Save
Voicemail debug level:	C	Critical 💌	Backup and Restore		
		Save	Service	Action	
			Voicemail	Backup	Restore

Software Repositories

The Unified Communications Module can use either remote or local software repositories to store software update files. Separate repositories are configured for operating system updates, IP Office application installation files and Windows client files.

General	System	
Software Repositories		
Operating System:	Local File: Br	rowse Add
Applications:	Local File: Br	rowse Add
Downloads:	http://www.example.com/support/windows	rowse Add
		Save

The files uploaded or present in the file repositories are used by the <u>Updates</u> 73⁻ and <u>Apps Center</u> 85⁻ menus.

• Repository

If the **Local** option is not selected, this field is used to set the URL of a <u>remote HTTP file repository</u> 6. Note that each repository must be different, the same URL must not be used for multiple repositories.

Local

This checkbox is used to set whether the file repository used is local (files stored on the Unified Communications Module or remote (a folder on a HTTP web server specified in the Repository field).

• File / Browse / Add

If the Local option is selected, this field and adjacent buttons can be used to browse to a specific update file. When the file is located and selected, click **Add** to upload the file to the file store on the Unified Communications Module.

Watchdog

• Log files age (days)

Sets the number of days that log file records are retained. This does not affect log file <u>archives</u> 72. Not applied to one-X Portal for IP Office which performs its own log file size limitation.

Web Control

Note that changing any of these settings will require you to login again.

• Application Port

Change the port used for logging in. The default is **7070**. If you change this value you must ensure that you do not set it to a value already used by another service or application.

Protocol

Select the protocol used for connection. The default is *http*. The options are *http* or *https*.

• Inactivity Timeout

Select the period of inactivity after which the web session is automatically logged out. Changing this value will require you to login again. The options are **5** minutes, **10** minutes, **30** minutes and **1** hour.

Voicemail Settings

This section can be used to set the debug logging level used by certain applications. For the one-X Portal for IP Office the logging level is set through the applications own web administration menus. Log files are retrievable through the <u>Logs</u> <u>Download</u> 72° menu.

Debug Level

This control is used to set the level of information that the voicemail service includes in its log files. The options are **None**, **Critical**, **Error**, **Warning**, **Information** and **Verbose**. The default level is **Critical**.

Backup and Restore

These controls allow you to backup and restore the application settings being used selected IP Office applications.

Voicemail Pro Server

For the Voicemail Pro server, these controls can only be used to restore an existing backup. Using the Voicemail Pro client, the voicemail server can be configured to perform regular (daily, weekly and or monthly) automatic backups of selected options including messages and prompts. The Voicemail Pro client can also be used to perform an immediate backup. When the Restore button is selected, the backups available in the backup folder (*/opt/vmpro/Backup/Scheduled*) are listed. The backup name includes the date and time and whether the backup was a manual or scheduled backup. When the required backup is selected, clicking OK will start the restoration process. For details refer to the Voicemail Pro client help.

• one-X Portal for IP Office

one-X Portal for IP Office has its own method of backup and restore that can be access through the one-X Portal for IP Offices web client administration.

6.4.2 System

This menu is accessed by selecting **Settings** and then clicking on the **System** tab. This menu is used to adjust server settings such as its IP address settings and time settings.

General Sys	stem		
Network		Date and Time	
Network Interface: Host Name: Use DHCP IP Address: Subnet Mask: Default Gateway: System DNS: Automatically obtain DNS from provider	eth0 APPS 192.168.0.214 255.255.255.0 192.168.0.1 192.168.0.1 192.168.0.1	Date: Time: Timezone: I Enable Network Time NTP Servers: Synchronize system I Use local time source	169.254.0.1
	Save		Save
Password Rules Settings		Change Root Password	
Minimum password length: Minimum number of uppercase characters:	8	New Password:	
Minimum number of lowercase characters:	0	Password complexity req	1
Minimum number of numeric characters: Minimum number of special characters:	0	 Minimum passwo 	ord length: 8
Allow character sequences			Save
Maximum allowed sequence length:	0		
	Save		

Network

• Network Interface

This drop down allows selection of network interfaces is currently being configured by the web form. This field is fixed to *eth0.1*.

Host Name

Sets the host name that the Unified Communications Module should use. This setting requires the local network to support a DNS server. Do not use *localhost*.

• Use DHCP

If selected, the IP address, subnet mask and default gateway information is obtained by the server making DHCP requests. The related fields are greyed out and cannot be set manually, instead they show the values obtained in response to the DHCP request.

• IP Address

Displays the IP address set for the server. If DHCP is not being used, the field can be edited to change the setting. The Unified Communications Module is physically connected to the LAN1 network of the system and needs to have an address on that subnet. See <u>IP Address Notes</u> 18.

• Subnet Mask

Displays the subnet mask applied to the IP address. If DHCP is not being used, the field can be edited to change the setting.

• Default Gateway

Displays the default gateway settings for routing. If DHCP is not being used, the field can be edited to change the setting.

• System DNS

Enter the address of the primary DNS server. This option is greyed out if the address of the DNS server is set to be obtained from the DHCP server (see below).

Automatically obtain DNS from provider

This setting is only used if **Use DHCP** is also selected. If selected, the server will attempt to obtain DNS server details from the DHCP server.

Date Time

These settings are used to set or obtain a UTC date and time value for use by the Unified Communications Module and services.

• Date

Shows the current date being used by the server. If **Enable Network Time Protocol** is selected, this is the date obtained from the NTP server and cannot be manually changed.

• Time

Shows the current UTC time being used by the server. If **Enable Network Time Protocol** is selected, this is the time obtained from the NTP server and cannot be manually changed. The current time being used by the server is shown on the <u>Home</u>⁶⁹ menu.

• Timezone

In some instances the time displayed or used by a function needs to be the local time rather than UTC time. The **Timezone** field is used to determine the appropriate offset that should be applied to the UTC time above. Note that changing the timezone can cause a Session expired message to appear in the browser.

• Enable Network Time Protocol

If this option is selected, the Unified Communications Module will attempt to obtain the current UTC time from the NTP servers listed in the **NTP Servers** list below. It will then use that time and make regular NTP requests to update the date and time. The following options are only used if **Enable Network Time Protocol** is selected.

NTP Servers

This field is used to enter the IP address of an NTP server or servers which should be used when **Enable Network Time Protocol** is selected. Enter each address as a separate line. The network administrator or ISP may have an NTP server for this purpose. A list of publicly accessible NTP servers is available at <u>http://</u> <u>support.ntp.org/bin/view/Servers/WebHome</u>, however it is your responsibility to make sure you are aware of the usage policy for any servers you choose. Choosing several unrelated NTP servers is recommended in case one of the servers you are using becomes unreachable or its clock is unreliable. The operating system uses the responses it receives from the servers to determine which are reliable.

- The IP Office system can also use NTP to obtain its system time. Using the same servers for the Unified Communications Module and IP Office system is recommended.
- The default time setting for the Unified Communications Module is to use NTP with the server address set to 169.254.0.1 which is the IP Office system. When this is set, the IP Office system must be configured to get its time from an external SNTP server or to have its time set manually.

• Synchronize system clock before starting service

When using NTP, the time obtained by the operating system is used to gradually change the server's hardware clock time. If this option is selected, an immediate update of the server's clock to match the NTP obtained time is forced.

• Use local time source

When using NTP, the time obtained by the operating system is used to gradually change the server's hardware clock time. If this option is selected, the server's hardware clock time is used as the current time rather than the NTP time.

Password Rules Settings

Minimum password length

This field set the minimum length of new passwords. Note that the combined requirements of the fields below for particular character types may create a requirement that exceed this value. Note also that the maximum password length is 31 characters.

- **Minimum number of uppercase characters** This field sets the number of uppercase alphabetic characters that new passwords must contain.
- **Minimum number of lowercase characters** This field sets the number of lowercase alphabetic characters that new passwords must contain.
- **Minimum number of numeric characters** This field sets the number of numeric characters that new passwords must contain.
- **Minimum number of special characters** This field sets the number of non-alphanumeric characters that new passwords must contain.
- Allow character sequences

If this option is selected, character sequences such as **1234** or **1111** or **abcd**, are allowed in new passwords without any restriction. When not selected, the maximum length of any sequence is set by the field below.

• Maximum allowed sequence length

This field is used to set the maximum allowed length of any character sequence when **Allow character sequences** is not selected.

Change Root Password

New Password

Enter the new password for the server's root account.

Confirm New Password

Confirm the new password.

6.5 Apps Center

This menu is accessed by selecting **Apps Center**. The menu is used to download files for use on the local PC. For example, the Voicemail Pro client used to administer the Voicemail Pro server application.

The file repository location is configured through the <u>Settings | General</u> 77 page.



The files included in the installation may vary. Typical files are listed below. Note that some packages require the addition of licenses to the system and configuration changes. Refer to the specific installation manuals for those applications:

• VmPro...ClientOnly.exe

This is the installation package for the Voicemail Pro client application used to administer the Voicemail Pro server application.

• VmPro...Mapi.exe

This is the installation package for the MAPI proxy. This can be installed on a Windows PC in the same network as the Windows Exchange server. It allows the Linux based Voicemail Pro server to access UMS services. Refer to the Voicemail Pro installation manual.

Chapter 7. Module Maintenance

7. Module Maintenance

The following sections cover various Unified Communications Module maintenance processes:

- Module LEDs 89
- <u>Module Buttons</u>
- <u>Module Removal</u> 90
- Attaching a Monitor and Keyboard 91
- Loading Windows Voicemail Server Settings
- Module Battery 94
- Module Software Reinstall

7.1 Module LEDs

The Unified Communications Module provides the following LEDs:

- Upper LEDs
 - Orange: Module BIOS starting.
- Lower LED
 - Solid Red: Unpacking and initializing.
 - Flashing Red: Module initialization.
 - Flashing Green: Module operating system starting or shutting down.
 - Solid Green with Amber blink: OK. IP Office heartbeat okay.
 - Off with Amber blink: Module shutdown. IP Office heartbeat okay.
 - If the module is already running when the system restarts, its lower LED remains green when the LEDs on the other base cards are solid red. If the module is not running when the system restarts, its lower LED remains off when the LEDs on the other base cards are solid red. The lower LED on the module then flashes red when the LEDs on the other base cards flash red during system initialization; before reverting to either green or off when the system rebot is complete.

7.2 Module Buttons

The Unified Communications Module provides the following buttons:

• Upper Button/Button 1

This button can be used for the following functions:

Shutdown

If the module is running, pressing this button for more than 2 seconds will start a module shutdown. A completed shutdown is indicated by the lower LED changing to off with regular amber blinks only.

• Startup

If the module has been shutdown, pressing this button will cause it to startup.

Alternate Boot

When the module is about to boot, shown by both upper LEDs being orange, pressing and holding the switch until those LEDs change to off instructs the module to attempt to boot from any device attached to its USB ports. See <u>Module Software Reinstallation</u> 97.

• Switch 2: Not used.

7.3 Module Removal

Before adding or removing any hardware from the IP Office system, it must be shutdown using one of the shutdown methods below. Failing to shutdown the system correctly may cause lose of configuration data.

- ! WARNINGS
 - A shutdown must always be used to switch off the system. Simply removing the power cord or switching off the power input may cause the loss of configuration data.
 - This is not a polite shutdown, any user calls and services in operation will be stopped. Once shutdown, the system cannot be used to make or receive any calls until restarted.
 - The shutdown process takes up to a minute to complete. When shutting down a system with a Unified Communications Module installed, the shutdown can take up to 3 minutes while the card safely closes all open files and closes down its operating system. During this period the module's LED 1 remains green.
 - When shutdown, the LEDs shown on the system are as follows. Do not remove power from the system or remove any of the memory cards until the system is in this state:
 - LED1 on each IP500 base card installed will also flash red rapidly plus LED 9 if a trunk daughter card is fitted to the base card.
 - The CPU LED on the rear of the system will flash red rapidly.
 - The System SD and Optional SD memory card LEDs on the rear of the system are extinguished.
 - To restart a system when shutdown indefinitely, or to restart a system before the timed restart, switch power to the system off and on again.

System Shutdown Using the AUX Button

When the **AUX** button on the rear of the system is pressed for more than 5 seconds, the IP500 V2 control unit will shutdown with the restart timer set to 10 minutes. Wait until the state of the LEDs on the system match those listed above before switching off power to the system.

System Shutdown Using IP Office Manager

1. Using IP Office Manager, select File | Advanced | System Shutdown.

2. Using the Select IP Office menu, the System Shutdown Mode menu is displayed.



3. Select Indefinite and click OK.

4. Wait until the state of the LEDs on the system match those listed above before switching off power to the system.

System Shutdown Using the System Status Application

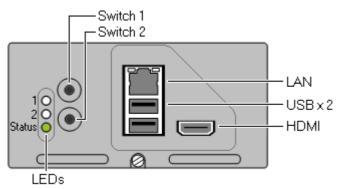
- 1. Start System Status Application and access the system's status output.
- 2. In the navigation panel select **System**.
- 3. At the bottom of the screen select **Shutdown System**.
- 4. Select Indefinite and click OK.
- 5. Wait until the state of the LEDs on the system match those listed above before switching off power to the system. Switch off power to the system.

7.4 Attaching a Monitor and Keyboard

The Unified Communications Module and its applications are designed for remote maintenance only, via web browser and or client applications running on a PC networked to the IP Office system. However, during some processes may require direct attachment of a monitor and keyboard. When that is necessary, the USB and HDMI ports can be used.

• ! WARNING: Do Not Remove the Port Cover Except for Maintenance

The card is supplied with a removable plastic cover that locates over the external ports (LAN, USB and HDMI) on the faceplate of the card. This cover should always be in place during normal operation of the card. The cover should only be temporarily removed during maintenance actions that require access to the ports and should be replaced when the maintenance is completed.



Attaching a Keyboard

For maintenance and diagnostics purposes, a keyboard can be attached to either of the USB ports on the front of the module.

Attaching a Monitor

For maintenance and diagnostics purposes, a HDMI monitor can be attached to the HDMI port on the front of the module. Alternatively, a HDMI to DVI cable can be used.

7.5 Transferring Voicemail Server Settings

If the Unified Communications Module is replacing an existing voicemail server, a backup of all the settings, prompts and messages from that server can be transferred to the new server. If the existing server is a Linux based server, SSH file transfer is used to retrieve the backup files from the server. Otherwise, if Windows based, a direct folder copy on the server can be used.

For the Unified Communications Module, once a backup of the old server has been obtained, it can be loaded onto the Unified Communications Module from a USB2 memory device. Otherwise, if the backup is too large for the USB2 memory device, SSH file transfer can be used.

Backing Up the Old Voicemail Server

A full immediate backup of all the voicemail server settings, prompts and messages can be obtained using the Voicemail Pro client.

1. Connect to the old voicemail using the Voicemail Pro client.

- **Hint:** The option **File | Voicemail Shutdown | Suspend Calls** can be used to display the number of currently active voicemail sessions. If necessary you can used the menu to stop any new sessions or to force the end of all sessions before taking the backup.
- 2. Select Preferences | General. Select the Housekeeping tab.

3. Select Backup Now.

Voicemail Data Backup (- Local) 🛛 🛛 🔀		
Voicemails Callflows, Modules & Conditions User Settings & Greetings Module Recordings Campaigns System Settings		
Location: C:\Program Files\Avaya\IP Office\Voicemail Pro\VM\Ba		
<u> </u>		

- 4. Select all the backup options for a complete backup and click **OK**. This will create a backup folder, the name of which includes the date and time of the backup and Immediate. For example **VMPro_Backup_26012011124108_Immediate**.
- 5. The time to complete the backup will vary greatly depending on the number of mailboxes and messages being supported by the server.

Shutting Down the Old Voicemail Server

Once the server has been backed up, it should be shutdown. This will release all the licenses it has currently obtained from the IP Office system.

- 1. Once the backup above has been completed, select File | Voicemail Shutdown | Shutdown.
- 2. Select **Shut Down Immediately**. This will start a forced shutdown of the server, ending any currently active voicemail sessions.

Transferring the Backup to a USB2 Memory Device

The location of the backup files on the old server depends on whether it was a Windows based or Linux based server:

Windows Server

The backup location can be selected before starting the backup. The default location for backup files is **C: \Program Files \Avaya \IP Office \Voicemail Pro \Backup \Scheduled**.

- 1. Using **My Computer**, locate the manual backup taken above. The date and time is part of the folder name for the backup.
- 2. Right-click on the folder and select **Properties**. Check that the Size on disk is within the capacity of the USB2 memory device.
 - If not, copy the backup folder and all its contents onto a PC from which you can eventually load it onto the new server using an SSH file transfer.
 - If with the USB2 memory device capacity, Copy the backup folder and all its content onto a USB2 memory device. Do not put the folder into another folder or change the folder name.

- The default location for backup files on a Linux server is **/opt/vmpro/Backup/Scheduled/OtherBackups**.
 - 1. Using an <u>SSH file transfer tool</u> (10th), connect to the old server and browse to is **/opt/vmpro/Backup/** *Scheduled/OtherBackups*.
 - 2. Locate the manual backup taken above. The date and time is part of the folder name for the backup.
 - 3. Copy the folder and all its contents onto the PC running SSH.
 - 4. Right-click on the folder and select **Properties**. Check that the Size on disk is within the capacity of the USB2 memory device.
 - If not, copy the backup folder and all its contents onto a PC from which you can eventually load it onto the new server using an SSH file transfer.
 - If with the USB2 memory device capacity, Copy the backup folder and all its content onto a USB2 memory device. Do not put the folder into another folder or change the folder name.

Loading the Backup onto the New Server from a USB2 Memory Device

If you were able to load the voicemail backup onto a USB2 memory device, you can load it onto the Unified Communications Module server directly from the USB2 memory device.

- 1. Insert the USB2 memory device into one of the Unified Communications Module's USB sockets.
- 2. Using a web browser, login to the server's web control menus.
- 3. Select **Settings**. On the **General** tab, select the **Restore** button for the Voicemail service. The list of available backups will include the one on the USB2 memory device.
- 6. Select the backup on the USB2 memory device and click **OK**.
- 7. Do not remove the USB2 memory device until all USB2 memory device activity has ceased.
- 8. Once the restore has been completed, on the **Home** menu, *Stop* and then *Start* the voicemail service.

Loading the Backup onto the New Server Using SSH

If the backup has been copied onto a PC as it is too large to be loaded from a USB2 memory device, use the following method to transfer and then restore the backup.

- 1. Connect to the Unified Communications Module using an SSH File transfer tool
- 2. Copy the backup folder into the folder /opt/vmpro/Backup/Scheduled/OtherBackups.
- 3. Using a web browser, login 51 to the server.
- 4. Select **Settings**. On the **General** tab, select the **Restore** button for the Voicemail service. From the list of available backups, select the one just copied onto the server.
- 5. Click OK.

6. Once the restore has been completed, on the **Home** menu, *Stop* and then *Start* the voicemail service.

7.6 Module Battery

The Unified Communications Module includes a Lithium coin cell battery. If the module is no longer required, care must be taken to ensure that the battery is removed and disposed of correctly. The battery can be removed from its holder by bending the tab out the way and then pulling the battery upwards.

• ! WARNING: Card Remains Hot After System Shutdown

When removing an Unified Communications Module from a system, care should be taken not to touch the heat sink on the module. The heat sink remains hot for a long period after system shutdown.

• ! WARNING:

There is a risk of explosion if the battery is replaced by an incorrect type. Dispose of used batteries according to the local instructions for recycling and disposal of batteries.



7.7 Upgrading Software

Upgrades for the Unified Communications Module will be made available as a set of **.rpm** files for the components being upgraded. Sets of **.rpms**, typically those for the applications, may be combined into a single **.zip** file that can be used for the upgrade, reducing the number of upgrade process steps. The upgrade files will be made available via the Avaya support website http://support.avaya.com.

- A single .zip file may be made available for upgrading the applications. Use of the zip file simplifies the number of repeated steps required for the upgrade process. Separate .rpm files may also be made available for voicemail language prompts and voicemail TTS languages. Refer to the IP Office Technical Bulletins for each release to confirm the new .zip and .rpms available and whether any other pre-requisite .rpm files are also needed. If an .iso files is available, individual .rpm files can be extracted from the .iso file is needed without having to install the .iso.
- Note that .rpm files are also used by other Linux based IP Office solutions. In all cases you must confirm that the .rpm file is specifically listed as compatible for use with the Unified Communications Module.

Using .zip or .rpm files is the recommended method for upgrading rather performing a <u>full .iso reinstallation</u> as it is both quicker and does not remove the current user data. However, a full data backup is still recommended. It also has the advantage that it is done remotely from a PC logged in for web control rather than requiring physical access to the system to boot it from the new .iso image.

• ! WARNINGS

• Backup Application Data

Before attempting the following process, all user data for the services provided by the Unified Communications Module should be backed-up to a safe location other than the Unified Communications Module.

• Voicemail Pro

The Voicemail Pro client can be used to perform a manual backup of the voicemail data including, if selected, user messages and prompts. The default location for the backup is on the Unified Communications Module. Therefore, following the backup, SSH file transfer should be used to copy the backup files to another PC.

• one-X Portal for IP Office

The AFA menus supported by one-X Portal for IP Office can be used to perform a backup to another PC or to an FTP server.

• Unified Communications Module

Following the reinstall, the IP address settings of the module must be set again. Login to the modules web control menus and not the settings on the various menus.

Loss of Services

During this process, the services provided by the Unified Communications Module are not available to users. Therefore users should be warned in advance or this process should be performed outside normal business hours.

Read the Technical Bulletins

Ensure that you have read and understood all Avaya Technical Bulletins relevant to the software release. These will include notes and information that was not available at the time this document was created.

Upgrading Software

- 1. Take a backup of the one-X Portal for IP Office and Voicemail Pro applications. The backup is done using the normal backup procedure for those applications.
- 2. Login to the web control menus.
- 3. Select the **Settings | General** menu.
 - a. In the **Web Control** section change the **Inactivity timeout** to **1** hour. This ensures that the web control session does not timeout while downloading the updated applications files.
 - b. Click **Save**. It will be necessary to login to the web control menus again.
- 4. Select the Setting | General menu again.
 - a. For the Applications options, select Local.
 - b. Select **Browse** and browse to the upgrade zip file and click **Add**.
 - c. When the file is uploaded, select the **Updates | Services** menu. Click on **Update All**.
 - d. Click $\boldsymbol{\mathsf{OK}}$ when warned about services stopping.
 - e. After update is complete, the web control application will be restarted and the web session will end. A warning about restarting the session or an error timeout message may appear.
- 5. Login to the web control menus.
- 6. Select the **Updates | Services** menu.
 - a. Verify that all the application have been updated in the **Updates** window. If not, then individually update the application by clicking the **Update** button.
 - b. From the updates window, check that the **AvayaVersioning** application is installed. If not, click the Install button next to the application.
- 7. If voicemail is configured or likely to be configured to use a language other than English UK or English US, then a manual update of the prompt files for the language is required.
 - a. Select the **Setting | General** menu.
 - b. For the Applications options, select Local.
 - c. Select the .rpm file for the language. The .iso image can also be used, the prompt files being at the following location on the iso image */avaya/vmpro*.
 - d. When the language file is uploaded, select the **Updates | Services** menu. Select the language in the list of services and click **Update**.
- 8. If for Voicemail Pro, text to speech (TTS) is being used, the TTSEnglish rpm also needs to be upgraded the same way. This is done in the same way as for the language prompt files in the section above.
- 9. Once all the new .rpm files have been installed, select **Home**. Check that the required services are running. Restart the services if necessary.
- 10.Verify that all the data from Voicemail Pro and one-X Portal for IP Office has migrated properly. Otherwise, restore the data from the backups taken at the start of the process.

7.8 Module Software Reinstallation

A full reinstall of the module software can be done using a .iso image file copied onto on a specially prepared USB2 memory device. The Unified Communications Module can be made to boot from the USB2 memory device at which point it will load and run the .iso file.

When necessary, Avaya will make such images available along with appropriate installation notes for setting up the USB2 memory device. This method of upgrading should only be used when absolutely necessary. Upgrading by <u>uploading and</u> <u>installing new .rpm files</u> should always be used where possible.

This process takes at least 45 minutes.

• ! Warnings

• Backup Application Data

Before attempting the following process, all user data for the services provided by the module should be backed-up to a safe location other than the Unified Communications Module.

Voicemail Pro

The Voicemail Pro client can be used to perform a manual backup of the voicemail data including, if selected, user messages and prompts. The default location for the backup is on the Unified Communications Module. Therefore, following the backup, <u>SSH file transfer</u> where the backup is backup files to another PC.

• one-X Portal for IP Office

The AFA menus supported by one-X Portal for IP Office can be used to perform a backup to another PC or to an FTP server.

• Unified Communications Module

Following the reinstall the IP address settings of the module must be set again. Login to the modules web control menus and not the settings on the various menus.

• Loss of Services

During this process, the services provided by the Unified Communications Module are not available to users. Therefore users should be warned in advance or this process should be performed outside normal business hours.

• Read the Technical Bulletins

Ensure that you have read and understood all Avaya Technical Bulletins relevant to the software release. These will include notes and information that was not available at the time this document was created.

• Monitoring the Process

A suitable monitor for use with an HDMI to HDMI cable or HDMI to DVI cable is recommended. This will allow you to monitor the process and to confirm when the process has been completed.

Preparing a USB2 Memory Device using Windows

The USB Initiator application can be used to install the necessary files and folders onto a USB2 memory device. The new . iso file for the Unified Communications Module can then be placed onto the USB2 memory device.

- 1. Install the USB Initiator application:
 - a. From the Avaya support web site (<u>http://support.avaya.com</u>) download the USB Initiator application. The download will be located in the set of IP Office application downloads.
 - b. Unzip the download to a temporary directory.
 - c. Double-click on **setup.exe** file to install the application.
- 2. Prepare the USB2 memory device:
 - a. Insert the USB2 memory device into a USB port on the PC.
 - b. Select Start | All Programs | IP Office | UC Module USB Initiator.
 - c. Select the USB2 memory device from the list of detected devices.
 - d. For **Mode** select *Install*. The *Rescue* option is used for a separate password reset process 10th.
 - The **Mode** option is only available with the UC USB Initiator version <u>2.0.3 or higher</u>. If not present, download and install a new version of the USB initiator software.
 - e. Click Create USB Installer. The USB initiator will load various files and folders onto the USB memory device.
 - If the USB2 memory device is already correctly formatted for use with the Unified Communications Module, clicking **Create USB Installer** only loads any files that are missing from the USB2 memory device. To force a complete reload of all files regardless of whether the files are already installed, select **Recreate image** before clicking **Create USB Installer**.
- 3. Load the image file:
 - a. From the Avaya support web site (<u>http://support.avaya.com</u>) download the new .iso image file for the Unified Communications Module.
 - b. View the files on the USB2 memory device using file manager or similar. Open the C110iso folder.
 - c. Copy the .iso file into the *C110iso* folder. Note that there should only be one .iso file in the folder.
- 4. The USB2 memory device can now be used as the source from which the Unified Communications Module boots.

Preparing a USB2 Memory Device using Linux

The USB Initiator application includes the files necessary to also manually prepare a USB2 memory device on a Linux PC. Within the zip file for the application download, copy the contents of the /Manual folder. This contains the files ks.cfg and syslinux.cfg.

The following assumes that the USB2 memory device mounts as /*dev/sdb* with the partition /*dev/sdb1*. Those values may vary depending on the PC configuration.

- 1. Make sure that the pen is not mounted by entering #umount /dev/sdb1
- 2. Enter the following to make the partition bootable:

#fdisk /dev/sdb
a # toggle bootable flag
1 # partition number
w # write to disk

3. Enter the following to install syslinux:

#syslinux -s /dev/sdb1 #dd if=/usr/share/syslinux/mbr.bin of=/dev/sdb

4. Mount the USB2 memory device by entering the following:

#mkdir /tmp/cdimage #mkdir /tmp/stick #mount -ro loop apc-8.iso /tmp/cdimage #mount /dev/sdb1 /tmp/stick

5. Copy the new .iso image and other related files to the USB2 memory device by entering the following:

#cd /tmp/stick
#mkdir ApcIso
#cd #cp apc-8.iso /tmp/stick/ApcIso
#cd #cp -rv /tmp/cdimage/isolinux syslinux
#cp -rv /tmp/cdimage/images ApcIso/
#rm -f syslinux/isolinux.cfg
#cp [provided syslinux.cfg] syslinux/
#cp [provided ks.cfg] .
#cd
#umount /tmp/cdimage
#umount /tmp/stick

6. Wait until all file operations have completed. This may take several minutes.

Backing Up the Existing Application Data

If the module is already being used for customer operations, you need to backup the Voicemail Pro and one-X Portal for IP Office settings. Do this using the processes outlined in <u>Transferring Voicemail Server Settings</u> and Transferring one-X Portal for IP Office Settings.

Booting and Loading a New Image from a USB2 memory device

- 1. Using either of the processes above prepare a USB2 memory device with the required .iso file.
- 2. Remove the plastic cover from the front of the faceplate of the card. The cover <u>must be retained</u> and <u>must be</u> <u>reattached</u> after this process is completed.
- 3. Connecting a suitable monitor for use with an HDMI to HDMI cable or HDMI to DVI cable is recommended. This will allow you to monitor the process and to confirm when the process has been completed.
- 4. Check that you have obtained backups of all application data (one-X Portal for IP Office, Voicemail Pro) from the module if it is already from an operating customer system.
- 5. Insert the USB2 memory device with the new images file into one of the USB ports located on the front of the module.
- 6. Shut down the module by pressing the upper button on the module until the lower LED starts to flash green. The shutdown is complete once all module LEDs are off except for regular (every 5 seconds) amber flashes of the lower LED.
- 7. Restart the module by pressing the upper reset button again and keeping it pressed until the top two LEDs change from orange to off.
- 8. The module will reboot using the image files on the USB2 memory device.
- 9. After a short period the top two LEDs will change to alternately flashing green as the upgrade process takes place. The lower LED will be steady green. This process takes approximately 45 minutes.
- 10.When the two top LED stop alternately flashing green, wait a few additional minutes for any USB2 memory device activity to cease. If you have a monitor connected to the module, completion of the upgrade is shown by the **Login>** prompt appearing on the monitor.
- 11.Remove the USB2 memory device and monitor connection. Refit the plastic cover that was removed at the start of the process.
- 12. You now need to repeat the processes for module initialization $\boxed{2^2}$ as if this was a new module.

Restoring the Application Data

Any previously backed up settings and date for the Voicemail Pro and one-X Portal for IP Office applications can now be restored. Do this using the processes outlined in <u>Transferring Voicemail Server Settings</u> and Transferring one-X Portal for IP Office Settings.

7.9 Module Password Reset

If necessary, it is possible to reset the root and web control passwords of the Unified Communications Module. To do this requires physical access to the card in order to restart the Unified Communications Module with a specially prepared USB memory device. This process does not reinstall the software of the Unified Communications Module.

Preparing a USB Password Reset Key

1. Install the USB Initiator application:

- a. From the Avaya support web site (<u>http://support.avaya.com</u>) download the USB Initiator application. The download will be located in the set of IP Office application downloads.
- b. Unzip the download to a temporary directory.
- c. Double-click on **setup.exe** file to install the application.
- 2. Prepare the USB2 memory device:
 - a. Insert the USB2 memory device into a USB port on the PC.
 - b. Select Start | All Programs | IP Office | UC Module USB Initiator.
 - c. Select the USB2 memory device from the list of detected devices.
 - d. For Mode select *Rescue*. The *Install* option is used for a separate software reinstallation process 37.
 - The **Mode** option is only available with the UC USB Initiator version <u>2.0.3 or higher</u>. If not present, download and install a new version of the USB initiator software.
 - e. Click Create USB Installer. The USB initiator will load various files and folders onto the USB memory device.
 - If the USB2 memory device is already correctly formatted for use with the Unified Communications Module, clicking **Create USB Installer** only loads any files that are missing from the USB2 memory device. To force a complete reload of all files regardless of whether the files are already installed, select **Recreate image** before clicking **Create USB Installer**.

Booting from a USB2 memory device

1. Using the process above prepare a USB2 memory device set for the *Rescue* mode.

- 2. Remove the plastic cover from the front of the faceplate of the card. The cover <u>must be retained</u> and <u>must be</u> <u>reattached</u> after this process is completed.
- 3. Insert the USB2 memory device into one of the USB ports located on the front of the module.
- 4. Shut down the module by pressing the upper button on the module until the lower LED starts to flash green. The shutdown is complete once all module LEDs are off except for regular (every 5 seconds) amber flashes of the lower LED.
- 5. Restart the module by pressing the upper reset button again and keeping it pressed until the top two LEDs change from orange to off.
- 6. The module will reboot.
- 7. When the two top LED stop alternately flashing green, wait a few additional minutes for any USB2 memory device activity to cease.
- 8. Remove the USB2 memory device. Refit the plastic cover that was removed at the start of the process.

Chapter 8. Additional Processes

8. Additional Processes

This section details processes that are not normally required but may be useful. These should only be attempted if you are confident with Linux commands and managing a Linux based system.

- Changing the Root Password 105
- SSH File Transfers 108
- <u>Command Line Controls</u>

8.1 Changing the Root Password

The root password for the server is set during the server installation. This is a password used for Linux command line access and so is not normally used during normal operation. However, for security you can change the root password through the web control menus.

- 1. <u>Login</u> 51^{1} to the server's web configuration pages.
- 2. Select **Settings** and click on the **System** tab.
- 3. The new root password is set through the **Change Root Password** menu.

Change Root Password	
New Password:	
Confirm New Password:	
 Password complexity requirements: Minimum password length: 8 	
	Save

- New Password
 - Enter the new password for the server's root account.
- **Confirm New Password** Confirm the new password.
- 4. Note the rules displayed for the password entry, enter the new password. The password complexity requirements are set in the **Password Rules Settings 5**th menu. The rules set there are applied to changing both the <u>root</u> **password 5**th and changing the web control <u>administrator password</u> **5**th.

5. Click **Save**. The menu will confirm if the new password was accepted.

8.2 SSH File Transfers

The directory structure of files on the server can be accessed using any file transfer tool that supports SFTP/SSH. For example WS_FTP or SSH Secure Shell.

- 1. Start your SFTP or SSH file application and connect to the Unified Communications Module PC. The exact method will depend on the application being used.
 - a. Enter the details for the Unified Communications Module:
 - The Host Name is the IP address of the Unified Communications Module.
 - The User Name is webcontrol.
 - The Protocol is SFTP/SSH.
 - The **Port** is **22**. If this is the first time the application has connected to the server, accept the trusted key.
 - b. If this is the first time the application has connected to the Unified Communications Module, accept the trusted key.
 - c. When prompted, enter the webcontrol user password $\ensuremath{\scriptstyle52\ensuremath{\uparrow}}$, the default is $\ensuremath{\textit{web}}$.
- 2. The default folder displayed after logging in is **/home/webcontrol**.

8.3 Command Line

There are a range of Unified Communications Module commands that can be performed from the server's command line when logged in as the webcontrol user. The commands are grouped into three tiered sets, each set protected by a separate password.

General Commands 108

These commands are used mainly to display information about the server and the services it is running. Access to these commands is controlled by the webcontrol user password.

- <u>Administrator Commands</u> [110] These commands allow you to stop, start, restart and update the services. Access to these commands is controlled by the webcontrol user password and an additional administrator password.
 - <u>Configuration Commands</u> [11[†]] These commands allow you to change server settings. Access to these commands is controlled by the webcontrol user password, the administrator password and an additional configurator password.
- 1. Log in to the server's webcontrol user account:
 - If logging in at the on the server:
 - a. At the Command: prompt, enter login.
 - b. At the login: prompt enter webcontrol.
 - c. At the **Password:** prompt, enter the password (the default is **web**).
 - If logging in remotely:
 - a. Start your SSH shell application and connect to the Unified Communications Module PC. The exact method will depend on the application being used.
 - The Host Name is the IP address of the Unified Communications Module.
 - The User Name is webcontrol.
 - The Protocol is SFTP/SSH.
 - The **Port** is **22**. If this is the first time the application has connected to the server, accept the trusted key.
 - b. If this is the first time the application has connected to the Unified Communications Module, accept the trusted key.
 - c. When prompted, enter the webcontrol user password 52, the default is **web**.

2. You should now be at the > prompt. From this prompt you can perform various general commands 10^{10} .

8.3.1 General Commands

In the commands below, *<application>* is replaced with name of the required application: *voicemail*, *onexportal*, *watchdog* or *all*.

At the > prompt, the following commands can be used:

- adm
- Change to the <u>Admin > [110]</u> prompt. The administrator password is required.
- exit

Exit the > prompt. At this level this is the same as logging out.

• help

Display general help on entering commands.

history

Display the history of commands used in the current session.

• list

Display a list of commands.

logout

End the session and logout.

• password

Change the webcontrol password.

show <application>

Show information about the application including its current status, version, boot on start setting and any watchdog alarms for the application.

```
> show voicemail
Voicemail Pro is running.
Boot at startup: on.
Version: 6.0.6.19
Watchdog alarms:
[15:24:19 - 21 Apr 2010] Voicemail Pro crashed, restarting.
```

show backup <application>

Show information about the backups available for the entered application.

```
> show backup voicemail
<Backups>
/opt/vmpro/Backup/Scheduled/Immediate/VMPro Backup 07122011075040|Immediate|Immediate|2011-12-07
```

</Backups>

show config

Show a summary of the applications being supported by the Unified Communications Module.

```
> show config
Services Repository: http://www.avaya.com/support/ipoffice/
OS Repository: http://www.avaya.com/support/centos/
Applications Version Boot at startup
Voicemail Pro: 6.0.20.1, on.
one-X Portal: 6.0.20.1, off.
Watchdog: 6.0.6.19, on.
CLI 6.0.6.1 -
Operating System: CentOS 5.4
Kernel version: 2.6.18-92.1.18.el5
Last updated: 2010-04-27 - 15:30
```

show logging <application>

Show logging information for the application. This includes both audit trail commands, watchdog alarms and the applications own log output.

```
> show logging voicemail
# Last command:
[15:24:19 - 21 Apr 2010] Voicemail Pro starting...
[15:25:00 - 21 Apr 2010] Voicemail Pro started.
# Watchdog alarms:
[15:24:19 - 21 Apr 2010] Voicemail Pro crashed, restarting.
# Voicemail Pro log file:
...
```

• **show status <***application***>** Show the status (running, starting or stopped) of the application.

> show status voicemail Voicemail Pro is running.

• show time

Show the current date and time on the server.

> show time Current date and time: 15:30:00 - 21 Apr 2010

show updates <application>

Show the current version of the application and the versions available in the updates repository. > show updates voicemail

```
Current Voicemail Pro Version: 6.0.6.19
Available Versions:
- Voicemail Pro 6.0.7.1
- Voicemail Pro 6.0.8.3
- Voicemail Pro 6.0.9.5
```

• top

Return to the \geq 108 prompt.

8.3.2 Administrator Commands

The **Admin>** prompt is accessed by entering **admin** at the \geq general command prompt and then entering the administrator password (the default password is **Administrator**).

In the commands below, *<application>* is replaced with name of the required application: *voicemail*, *onexportal*, *watchdog* or *all*.

At the **Admin>** prompt, the following commands can be used:

auditlog

Display a log of application commands executed.

• configure

Change to the <u>Configure></u> III prompt. The configurator password is required.

• exit

Exit the **Admin>** prompt and return to the > prompt 108.

- forcestop <application> Stop the specified application. This is a forced shutdown of the application. For a polite shutdown use the stop command.
- help

Display general help on entering commands.

history

Display the history of commands used in the current session.

• list

Display a list of commands.

logout

End the session and logout.

password

Change the administrator password required to access the **Admin>** prompt.

- restart <application> Restarts specified application.
- root

Access the root user account. The root user password is required.

- start <application> Start the specified application.
- stop <application>

Stop the specified application. This is a controlled shutdown of the application. The command prompt is redisplayed once the application is stopped. To force a shutdown of an application user **forcestop**.

update <application> <version>

Begin an update of the specified application to a specified version. The versions available for upgrade can be shown using the **show updates** *<application>* command. In addition to the standard applications, *cli* can also be specified.

• top

Return to the \geq 108 prompt.

8.3.3 Configuration Commands

The **Configure>** prompt is accessed by entering **configure** at the <u>Admin> prompt</u> and then entering the configurator password (the default password is **Configurator**).

In the commands below, *<application>* is replaced with name of the required application: *voicemail*, *onexportal*, *watchdog* or *all*.

At the **Configure>** prompt, the following commands can be used:

- autostart <application> <on/off> Change the autostart settings of an application.
- backup <application> Backup the application. This command is currently only supported for the onexportal application.
- exit

Exit the **Configure>** prompt and return to the <u>Admin></u> [116] command prompt.

- help
 - Display general help on entering commands.
- history

Display the history of commands used in the current session.

- list Display a list of commands.
- logout
- End the session and logout.
- password

Change the configuration password required to access the **Configure>** prompt.

- **install** <application> Install an application from the repository.
- repository <type> <link>

Set the location for the updates repository.

- The <*type*> value indicates the repository:
 - **os** Operating system repository.
 - services Applications repository.
- The k> value indicates the repository location.
- restore <application>
- Restore an application. This command is currently only supported for the onexportal application.
- search

Search for an application and display basic information if found on the server.

• show

Display a list of installed applications.

- **startup** <*application* > *<on/off* > Set the start on boot up setting for an application.
- uninstall <application> Uninstall an application.
- top Return to the \geq 108 prompt.

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